

# KINGSTON ST MARY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY 13<sup>th</sup> OCTOBER 2008

**1 ITEMS FROM MEMBERS OF THE PUBLIC** – There were no items from the public.

### **2 ATTENDANCE AND APOLOGIES**

**In Attendance:** Councillors:

R M Stokes (Chairman)  
J L Clarke                      D S Bradley  
W R I Barrie                      K Taylor (attended at 8.10pm)  
C Miles (attended at 8.05pm)  
S B Harris                      R Flood

The Clerk, Ms C Hardy, David Greig (TDBC) and 1 member of the public attended the meeting.

Apologies were received from Cllr Hancock.

**3 DECLARATION OF INTEREST** in any Agenda item - there were no declarations of interest.

**4 APPROVAL OF MINUTES** of the Parish Council meeting held on Monday 8<sup>th</sup> September 2008.

#### **Resolved**

The minutes were approved and signed as a true record.

### **5 MATTERS ARISING**

**5.1 Relocation of Telephone Box** – no response received yet from BT.

**ACTION**

**B/F**

**5.2 White Lines on Road** – No response received yet from TDBC.

**B/F**

**5.3 Pot Holes and Loose Manhole Cover on Greenway Road** – The manhole cover has been secured. No action from Highways yet on the Pot Holes.

**B/F**

#### **Resolved**

It was agreed that members of the parish should be encouraged to report any pot holes and for contact details to be given in Link Up.

**5.5 Nailsbourne sign** – A quotation to replace the sign had been received from Highways.

#### **Resolved**

The quotation was agreed and Highways to be asked to go ahead with a replacement sign.

**Clerk**

**5.6 Parish Plan** – Awaiting proof for approval.

**B/F**

**5.7 Flood Risk Assessment** – Cllr Hancock had relayed a message to the meeting to confirm that he had contacted the Environment Agency

**Cllr  
Hancock**

and was awaiting a response.

**5.8 SCC Local Initiative Budget** – Cllr Bradley had spoken to Ann Simpson but had not received any details from District Councillor Brockwell.

**Resolved**

It was resolved not to bid for funds on this occasion.

**5.9 Kingston Road Drainage** – No response had yet been received from Highways following a request to clear silt from drains.

**B/F**

**5.10 Speedwatch** – It was noted that the Deputy Chief Constable would be visiting the village to see the Speedwatch team.

**6 PLANNING MATTERS**

**6.1 Applications:**

20/2008/015 To demolish existing extensions and replace with a unified lean-to single storey extension at the rear of The Shop, KSM

**Resolved:**

That having considered the application the Parish Council has no comments.

20/2008/016 Change of use of front room of house from Post Office to living accommodation at Manor View, KSM

**Resolved:**

That having considered the application the Parish Council has no comments.

**6.2 Granted permission:**

20/2008/013 Erection of Porch and Formation of New Window opening at first floor at The Mill House, Dodhill.

20/2008/014T Management Work to 2 Maple Trees and one Prunus to the rear of the Rectory and the Grange, KSM

**7 PLAYING FIELDS**

**7.1 Trusteeship** - The meeting was informed that 5 new Trustees had been appointed to take over from the outgoing Trustees and, therefore, the Charity will continue. However consideration could still be given to the Parish Council becoming the Custodian Trustee of the playing fields in the future. It was noted that, in the event of becoming Custodian Trustee, it would not be possible for the Parish Council to obtain a refund of VAT or reduced rate insurance cover because it would not have any financial responsibility for the management of the playing fields.

**Resolved**

Members noted the progress made and thanked Cllr Stokes for the work undertaken to achieve this. It was agreed not to progress with Custodianship at this stage.

**7.2 Section 106 Agreement Hill Farm Development** – No response had been received from TDBC.

**B/F**

**7.3 Goal posts** – An enquiry had been received from a member of the parish for new goal posts and it was agreed to pass this to the Playing

Field Committee. In the event of the Committee being able to apply for a grant for the play area, the Parish Council would be pleased to write any relevant supporting letter if required.

- 8 TD PACT COMMUNITY PARTNERSHIP (PACT)** – Members discussed the proposals from PACT for items needing addressing in the Parish to be raised locally and for a priority issue to be passed to the local Police Community Support Officer who will progress it to the relevant authority.

**Resolved**

It was agreed to put this item on the agenda every three months effective from the meeting in November 2008. PS Mark West or another Police representative to be invited to attend and for members of the public to be invited, through Link Up, to raise any issues.

**Clerk**

- 9 PINCH POINT** – No response has yet been received from Highways on the cowling to the lights. A member of the public had emailed to seek assistance in progressing this. The meeting was notified that when a request was made to clear the foliage from the sign near the pinch point, Highways had stated that this was to be moved due to a proposed entrance in the vicinity.

**Resolved**

The Clerk to write to Highways to follow up action on the cowling and to ascertain full reasons for the refusal to clear the foliage and obtain a diagram of the new sign layout if it is to be moved.

**Clerk**

- 10 WOODEN POSTS ON VILLAGE GREEN** – Two quotations had been received for repairing and painting the posts around the green as well as maintenance work to the bench.

**Resolved**

Members agreed that only the one broken post should be repaired or replaced. It was noted that John Fitton had volunteered to paint them. It was agreed that no work was required on the bench at this stage.

**Clerk**

- 11 ROAD DRAINAGE** – Discussions took place regarding drainage and the Clerk reported that she had spoken to Highways who were sending Engineers to check drains and culverts.

**Resolved**

The Clerk to write to the Highways to ask Engineers to check siphons to the south of the village, the Mill Stream culvert, the drain under the road at the Warren and the Kingston Road.

**Clerk**

- 12 SOCIAL HOUSING** – A letter had been received from TDBC confirming a shortage of housing for both single persons and families and that new build was the option in the future rather than converting existing properties.

**Resolved**

It was agreed to write again to TDBC informed them that the Parish Council is still of the view that single housing is a priority especially in view that such accommodation may no longer be available in the Parish.

**Clerk**

- 13 KSM RELIEF IN NEED CHARITY** – Two Councillors serve on this local Charity and their appointments are due to expire.

**Resolved**

It was agreed that Cllrs Bradley and Taylor would continue their roles as the representatives from the Parish Council.

**14 GRANT FOR VICTIM SUPPORT** – Discussion took place regarding the request from Victim Support Charity for a grant.

**Resolved**

The Charity to be asked to supply a breakdown of figures for people supported in the Parish if available. The request for a grant to be held over to the end of the year when all requests will be considered together.

**B/F  
March  
09**

**15 LITTER PICK** – The WI informed the Parish Council that there is a village litter pick on Saturday 18<sup>th</sup> October at 9.30am should any Councillor care to join in.

**16 FINANCIAL MATTERS**

**16.1 Six month interim review** – Councillors received financial information on the six-month status on actual versus budgeted accounts detailing variances.

**16.2 Receipts:**

Bank Interest £289.68  
TDBC Maintenance Grants £1,250.00

**Payments:**

**Resolved:**

That the following payments be made:

Cathy Hardy: Stationery - £29.64 [includes (£4.41 VAT) and Clerk's Internet & Telephone Contribution £19.78  
KSM Playing Field Committee - £500.00  
KSM Parochial Church Council - £500.00  
Moore Stephens Chartered Accountants - £141.00 (includes £21.00 VAT)  
KSM Village Hall hire of Committee Room July/Sept - £30.00

**17 CORRESPONDENCE**

**17.1 TDBC Workshop on Accommodating Housing & Employment Growth 10<sup>th</sup> November** – Cllr Bradley agreed to attend.

**Cllr  
Bradley**

**17.2 TDBC Remembrance Day Service** – No attendance.

**17.3 SSDC Survey 'Devolution of Services'** – Cllr Bradley agreed to complete and send it off.

**Cllr  
Bradley**

**18 ITEMS FOR LINK UP**

**Resolved**

That the following items to be included:

- Information on contact details for people to report pot holes.
- To invite comments on local issues to raise at the next meeting with the local Police Community Support Officer

**Clerk**

- To raise concerns that the local bus service is underused and to remind people to "use it or lose it". To provide information about obtaining bus passes and a link to the bus timetable.

**19 DATES OF MEETING NEXT YEAR** – Councillors discussed dates for next year

**Resolved:**

It was agreed to book the Village Hall for next year with the exception of the Annual Parish Meeting where it was agreed to use the School again if available. It was agreed that the Parish Council Meetings to continue on the second Monday of the month with the exception of July, to be the third Monday with no meeting in August. The Clerk was asked to ensure meetings do not clash with the Easter weekend.

**Clerk**

**20 DATES OF FUTURE MEETINGS:**

Mon 10 Nov 2008      Mon 8 Dec 2008

The meeting closed at 9.15 pm

Signed: ..... Date: .....