

KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY 8TH SEPTEMBER 2008

Member of the Public:

Prior to the commencement of the meeting a member of the public brought to the attention of the Parish Council that Greenway Road surface was deteriorating. The Chairman advised that Highways had been informed and were dealing with it.

1 ATTENDANCE AND APOLOGIES

In Attendance: Councillors:

R M Stokes (Chairman)	
J L Clarke	C G Hancock
W R I Barrie	K Taylor
C Miles	R J L Flood

The Clerk, Ms C Hardy, District Councillor J Brockwell and 3 members of the public attended the meeting.

Apologies were received from Cllrs Bradley and Harris.

- 2 APPROVAL OF MINUTES** of the Parish Council meeting held on Monday 14th July 2008. Cllr Flood was not at the meeting and his name appeared incorrectly in the list of In Attendance as well as in Apologies for Absence.

Resolved

The minutes were approved and signed as a true record with the amendment of the error highlighted.

- 3 DECLARATION OF INTEREST** in any Agenda item. There were no declarations of interest.

4 PLAYING FIELDS

4.1 & 4.2 Discussions took place relating to the information supplied by Peter Lacey in his letter dated 31st July 2008 and correspondence from the Charity Commission to the Playing Fields Committee dated 12th and 28th August with supplemental deed.

Resolved

The Clerk to ascertain the likely legal costs of transferring trusteeship to the Parish Council and notifying the Land Registry, and to find out whether the Parish Council could, as Custodian Trustees, obtain insurance at a lower cost than the present Charity as well as claiming back VAT.

4.3 Copies of the Section 106 agreements in respect of the Hill Farm development had been obtained. These showed that £13,500 was payable to TDBC "prior to the occupation of any of the dwellings permitted" and a further £2,056 in respect of each dwelling unit erected on the land "as a contribution towards the provision of off site play areas and playing field provision". A letter had been written to TDBC asking if this had been paid. A reply had been received from TDBC, dated 19th August, saying they were looking into the matter.. This item to be brought forward at next meeting.

ACTION

Clerk

B/F

5 HIGHWAYS/FOOTPATHS

5.1 Relocation of Telephone Box – A reconditioned telephone box has been sited in the new location by BT. Discussions took place about its poor condition and the fact that the surrounding area had not been made good and was a potential hazard. Work was also needed at the old site including the cementing of the base of the waste bin. There was also an issue with the waste bag not being fixed in the bin correctly causing problems with rubbish. The Clerk had contacted BT and Highways who had confirmed that it would be making good both areas now the box is moved.

Resolved:

The Clerk to write to BT regarding the poor quality of the telephone box and to chase Highways. Cllr Brockwell requested a copy of the letter and agreed to speak to Highways.

Clerk

5.2 White Lines on Road – The SCC Environment Directorate has advised there may be some new measures that can be taken to remove the old white lines that shine through. This item to be brought forward at the next meeting.

B/F

5.3 Street Lighting at Pinch Point – The SCC Environment Directorate has advised that the cowling work is in hand. This item to be brought forward at the next meeting.

B/F

5.4 Finger Post Opposite Swan Pub – It was noted that the post has now been painted.

5.5 Speed Watch – Cllr Flood reported that volunteers had been checking the speed of vehicles through the village two to three times a week . More volunteers would be welcome.

5.6 Rubbish in Lay-by past Westhay – Councillors considered information provided by Highways in their email dated 27th August and the option of purchasing a waste bin. TDBC has been asked to clear rubbish from the site..

Resolved:

It was agreed not to purchase a rubbish bin due to potential vandalism but to monitor the situation..

5.7 Pot Holes and Loose Manhole Cover on Greenway Road – This had been reported to Highways and Councillors noted the comments in the email dated 27th August, which appeared confusing. It was also raised that the Nailsbourne sign had disappeared from the western end of the village..

Resolved:

The Clerk to supply Highways with confirmation of location. Cllr Brockwell requested she received a copy and agreed to speak to Highways. The Clerk to report the missing Nailsbourne sign to Highways and to request a replacement.

Clerk

6 PARISH PLAN – Cllr Stokes had met with members of the sub-committee and he outlined their proposals to produce and print a 12 page document with illustrations at a cost of £900 for 250 copies. They would also need to pay a fee for the map to be included. The sub-committee had provided a breakdown

of expenditure, showing there was still £1,500 unspent..

Resolved:

The proof to be seen by members of the PC before going to print. Cllr Stokes to agree with members of the sub-committee to increase the number of copies to 500 to cover each household in the Parish, for newcomers and external agencies.

**Cllr
Stokes**

- 7 FLOOD RISK ASSESSMENT** – Councillors discussed the letters from the Environment Agency dated 13th May and 20th August (both received 21st August), which did not appear to address the problems of flooding in KSM in the event of excessive storms on the Quantocks. Concerns were raised about specific hot spots such as Meadow Close in the event of silt blocking major drains.

Resolved:

Cllr Hancock to contact the Environment Agency. The Clerk, in consultation with Cllr Hancock, to write to TDBC to ask them to investigate the risk of flooding due to drains becoming blocked in extreme weather conditions. Cllr Brockwell requested a copy of the letter.

**Cllr
Hancock
& Clerk**

8 CORRESPONDENCE

8.1 TDBC Weekly Bulletin – Cllr Flood advised that the Village Green Tree was in the last nine of a county contest but otherwise there was nothing to report.

8.2 SCC Local Initiative Budget – There was no response from members of the public to a proposed Youth Project. Cllr Brockwell agreed to obtain further details and forward to the Clerk.

Clerk

8.3 TDBC Maintenance Grants 2008/2009 – Confirmation had been received from TDBC that maintenance grants would be made at the same level as last year.

8.4 Service to the Community Award – The Clerk advised that no proposals had been received.

8.5 Kingston Road Drainage – Councillors considered a letter from a member of the public regarding silt in culverts and flooding on the roads.

Resolved:

Owners to be asked, through Link Up, to ensure culverts on their land are kept clear of silt. The Clerk to respond to the member of the public confirming that the PC shares his concerns about periodic flooding and the lack of routine maintenance and has regularly complained to Highways. The Clerk to write to Highways and TDBC requesting that they clear silt in pipes under roads and to further raise the issue of routine maintenance, with a copy to the member of the public.

Clerk

8.6 TDBC Standards Committee – Members declined the request to join this Committee.

8.7 SALC AGM 27th September – Councillors declined attendance on this occasion.

8.8 SALC – The training courses were noted but were not required at present.

9 PLANNING MATTERS

9.1 Applications:

20/2008/013 Erection of Porch and Formation of New Window opening at first floor at The Mill House, Dodhill.

Resolved:

That having considered the application the Parish Council has no comments.

20/2008/014T Management Work to 2 Maple Trees and one Prunus to the rear of the Rectory and the Grange, KSM

Resolved:

That having considered the application the Parish Council has no comments.

9.2 Granted permission:

To proceed with the Planning application SCC 4/34/04/055, to allow deliveries and retain existing surface treatment at Smokey Farm, Staplegrave, Taunton.

10 STANDING ORDERS AND FINANCIAL REGULATIONS – Councillors reviewed these and considered the proposals from the Chairman.

Resolved:

Under Standing Orders to replace the current Order of Business – Item 12 with: "After the first business has been completed, the order of business, unless the Council otherwise decides on the ground of urgency, shall be as follows:

- (a) To consider questions from members of the public and determine if and when such issues should be considered during the meeting.
- (b) That provided a copy of the Minutes has been circulated to each member not later than the day of issue of the summons to attend the meeting, it may be taken as read.
- (c) After consideration, to approve the signature of the Minutes by the person presiding as a correct record.
- (d) To deal with matters arising from the previous meeting as detailed in the Minutes.
- (e) To deal with Matters for decision to include:
 - Planning
 - Finance
 - To authorise the signing of orders for payments
- (f) To deal with matters for Information:
 - Correspondence
 - Reports
- (g) To consider the Council's submission to the Parish Magazine
- (h) To confirm the dates of future meetings

Under Financial Orders to amend Item 2.4 to the PC meeting receiving financial information 6 monthly in October and April instead of quarterly. To replace wording in Item 6.1. to state: "The Clerk's salary will be paid monthly by Standing Order. Where appropriate, the RFO to ensure deductions for payments of tax are made and forwarded to the Inland Revenue quarterly."

11 ITEMS FOR LINK UP

Resolved

That the following items to be included:

- Telephone Box
- Pot Holes
- Update on Speed Watch
- Silt in Culverts and Flooding of Kingston Road

12 FINANCIAL MATTERS

12.1 Annual Return and Accounts – The Clerk reported that these have been approved by the External Auditors and that a statement from them will be displayed on notice boards.

12.2 Receipts – Nil
Payments :

Resolved:

That the following payments be made:
KSM Village Hall - £45.00

13 ITEMS OF REPORT AND ITEMS FOR NEXT AGENDA

- TD Pact Community Partnership – emails from Police Sergeant Mark West .
- Road signs overgrown including "Road Narrows" sign at pinch point. Clerk to contact Highways.
- Wooden post round village green to be repaired and painted, noticeboard in Fulford needs painting, sign at Yarford has been knocked into hedge. Clerk to obtain some quotations
- Silt in Lodes Lane
- Road Drainage – Cllrs to discuss the issues and prepare appropriate letter

14 DATES OF FUTURE MEETINGS:

Mon 13 Oct 2008 Mon 10 Nov 2008 Mon 8 Dec 2008

The meeting closed at 9.30pm

Signed: Date: