

KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY 14TH APRIL 2008 AT 7.30PM

1 ATTENDANCE AND APOLOGIES

In Attendance: Councillors W R I Barrie (Chairman) D S Bradley (part)
J L Clarke C G Hancock
R J L Flood R Stokes
K Taylor C Miles

The Clerk – Ms C Hardy and 11 members of the public attended the meeting

Apologies were received from Cllr Harris.

2 DECLARATIONS OF INTEREST in any Agenda item

Cllr Clarke declared an interest relating to Planning Applications 20/2008/005 and 20/2008/006 erection of stock buildings at Tetton Farm due to being an immediate neighbour.

3 APPROVAL OF MINUTES of the Parish Council meeting held on Monday 10th March 2008.

Resolved: Subject to the following amendment, the Minutes were approved and signed as a true record:

9.2. Speed Watch Scheme – Replace the name of the Co-ordinator as Cllr Flood.

4 PLAYING FIELDS – Members of the Playing Field Committee (Ralph Platt, Rob Aldrich and Ken Marsh) outlined the history and notified the Council that they had been unable to recruit volunteer Committee Members and Trustees and that the current volunteers will not be able to continue. There had also been ongoing problems with vandalism. They requested the Parish Council consider taking over the responsibility and Trusteeship of the Playing Fields.

Resolved

For this item to be on the Agenda of the next meeting. The Members of the Playing Field Committee were asked to provide full information, with a business plan, at the next meeting. The Clerk to clarify the situation regarding the Council's Insurance Cover in such an event.

5 POST OFFICE – nothing to report since the last meeting. It was noted that a decision by Post Office Ltd was due on 29th April 2008.

6 HIGHWAYS/FOOTPATHS

6.1 Relocation of telephone box – the Clerk advised that BT were not now going to replace the telephone box and that they had notified TDBC in February 2008 to this effect.

Resolved

The Clerk to write to BT to formally challenge this decision and seek clarification of why the Parish Council had not been informed, with a copy to TDBC, Mr. Martin at County Hall, the District Cllr and the MP

6.2 White Lines on Road from The Swan Pub to the Post Office – nothing to report since the last meeting.

6.3 Street lighting at pinch point at Mill Cross – The Clerk informed the Members that a letter has been sent to Highways with details of the cowling required on the lamp-posts.

6.4 Finger post opposite Swan Pub – Nothing to report since the last meeting.

6.5 Road Flooding in the Parish – Nothing to report since the last meeting.

6.6 Rubbish in Lay-by past Westhay – Cllrs discussed the problem which had been raised by a member of the public, with rubbish left in the lay-by and it causing litter along the verges near the village. Also that plastic gets into the nearby stream, which could cause the culverts to block.

Resolved

The Clerk to write to Somerset Highways to request it either be made a proper lay-by or the road edge is made good. Also for TDBC to be requested to place a rubbish bin in this area.

6.7 Broken gate on Deane Way – The Clerk had reported this to TDBC and they had removed it.

6.8 Road Closure Lyngford Lane and Pitchers Hill – This item was noted.

7 NEW SHOP PROPOSALS – Cllrs considered a request from Mr. Lloyd Dormer to amend the letter dated 3rd March 08.

Resolved

It was not felt necessary to amend the letter, which adequately covered the support by the Council. The Clerk to ascertain from Mr. Dormer what other support he requires i.e. Cllr Barrie has offered to join him at a meeting with the Planners at TDBC.

8 PARISH PLAN

8.1 Cllrs considered the draft Parish Plan.

Resolved

Proposed changes to the Plan had been given to the KSM Parish Plan Steering Committee. The Clerk to write and thank them for the amendments and to request, as a point of formality, that it is resubmitted to the Parish Council for approval before it is adopted and goes to print. It was agreed that Cllr Flood was asked to contact Mr. Masterton –Smith to update him.

8.2 Speed Watch Scheme – Cllrs Flood and Stokes to complete the form. Nothing further to report since the last meeting.

REQUEST TO CHANGE THE ORDER OF ITEMS ON THE AGENDA - due to Members of the Public being in attendance for some items listed later in the meeting.

Resolved

That item 12.8 would be dealt with next on the agenda followed by item 13.

Cllr Bradley left the meeting at 8.50pm and extended her apologies

12.8 Possible development of Kingston Road Corridor – Members considered the letter from Mr. & Mrs Barnes.

Resolved

All agreed with it and supported its sentiment. Cllr Stokes to speak to the KSM Parish Plan Steering Committee to request a paragraph in the Parish Plan. The Clerk to respond to Mr. & Mrs Barnes asking them to keep the Parish Council informed of any proposals.

13 PLANNING MATTERS

13.1 Applications

20/2008/003 – Consideration was given to the application for siting 2 additional mobile Homes and 2 Additional Touring Caravans for Gypsy Family at Park Gate, Dodhill Corner, Nailsbourne.

Meeting adjourned 8.55pm for open discussion and 6 Members of the Public raised issues to the Council

Meeting reconvened at 9.10pm

Resolved

To advise the Planning Authority that the Parish Council objects strongly to this application as follows:

- 1) Members consider it to be a contentious issue and requests it goes to the Planning Committee and for a Member of the Parish Council to attend the meeting.
- 2) The existing owners have not yet made use of existing planning.
- 3) It is an over development of the site.
- 4) The existing unit is visually intrusive and further development will add to this in a Special Landscape Area (SLA) on an approach to an Area of Outstanding Natural Beauty (AONB) to the Quantocks.

20/2008/004 – Erection of single storey extension to replace existing canopy at the rear and internal alterations at 3 The Conies, KSM

Resolved

That having considered the application the Parish Council does not object.

20/2008/005 – Erection of Stock Building, Tetton Farm, KSM.

Cllr Clarke did not take part in the discussions or decision due to his declared interest.

Resolved

That having considered the application the Parish Council does not object.

20/2008/006 – Erection of Stock Building, Tetton Farm, KSM.

Cllr Clarke did not take part in the discussions or decision due to his declared interest.

Resolved

That having considered the application the Parish Council does not object.

20/2008/007T – Application to carry out management work to one oak tree and to pollard one ash tree at Greenbanks, Lodes Lane, KSM

The Parish Council has been advised that this application has been approved by the Local Planning Authority. It had not been possible to extend the consultation period until after the meeting.

20/2008/008T – Application to carry out management work to 2 yew trees at The Manor, KSM

Resolved

That having considered the application the Parish Council does not object.

20/2008/009T – Application to carry out management work to one horse chestnut tree at Parsonage Lane

Resolved

That having considered the application the Parish Council does not object.

13.2 Waiting Decisions

20/2008/001 – Installation of Lavatory in Old Boiler House at St Mary's Church, Church Lane, KSM

13.3 Granted permission

20/2006/037 – Amendment to wording of condition 5 of permission 20/2005/005 at Mill Meadow, Parsonage Lane, KSM

20/2006/038 – Amendment to wording of condition 6 of permission 20/2005/022 at Mill Meadow, Parsonage Lane, KSM

20/2006/039 – Amendment to wording of condition 3 of permission 20/2006/026 at Mill Meadow, Parsonage Lane, KSM

20/2008/007T – To proceed with carrying out management work to one oak tree and to pollard one ash tree at Greenbanks Lodes Lane subject to ensuring protection of nesting birds and bats. Additional work to remove the low branch on the south side of the oak tree affecting the overhead BT wires

20/2008/002T – To proceed with management work to fell one acacia tree and to carry out management work to one cherry, one Norway maple, one horse chestnut, one ash and one sycamore within KSM conservation area at the Vicarage, KSM.

13.4 Refused Permission - Nil

13.5 Withdrawn - Nil

13.6 Other - Nil

9 Strategic Housing Market Assessment and Consultation (Housing Needs Survey) – to encourage everyone to fill in the survey

10 Dog Warden Services – Members noted the change in law on 6th April 2008 that the Police will no longer be responsible for accepting stray dogs brought into Police Stations outside the normal working hours of TDBC and that this responsibility has passed to TDBC.

11 Parish Flood – In view of previous disasters following flooding in other areas such as Boscastle in Cornwall and Lymouth in Devon concerns were discussed about the risk in the Parish in the event of a major storm on the Quantock Hills.

Resolved

The Clerk to write to the Environment Agency Flood Risk Management raising these concerns and requesting an assessment of the risk.

12 Correspondence

12.1 TDBC – weekly bulletin – Cllr Harris did not attend meeting. No other Cllrs were able to comment.

12.2 Letter from Somerset Highways outlining modified Area Offices and new contact for highway maintenance issues – this item was for information only.

12.3 Letter from TD Local Strategic Partnership re: Community Partnership meeting dates. No Cllrs to attend.

12.4 Letter from TDBC acknowledging letter from PC dated 25th March in connection with the Appeal Hearing on 4th March 2008. Cllrs noted this and agreed to keep a watching brief on the matter.

12.5 Letter from Somerset Art Week thanking the PC for its £25 contribution and providing details of its activities – this item was for information only.

12.6 Letter from Somerset County Council re Local Action for Rural Communities – West Somerset Bid. This item was noted and that any Cllrs wishing to attend will arrange to do so themselves.

12.7 Newsletter from SLCC outlining a conference "2008 Programme – a Modern Approach" – this item was for information, no Cllr to attend.

12.9 Western Somerset Local Action Workshop – this item was for information, no Cllr to attend.

14 Submission to Link Up

Resolved

That the following items to be included:

- Somerset Highways contact information
- Change to Dog Warden Services
- TDBC issuing a survey in the area re Strategic Housing Market Assessment
- The concerns raised by the Playing Fields Committee

15 Financial Matters

15.1 Local Councils Annual Return – the Clerk updated Members that the Annual Return is due on 2 June 2008 and raised concerns about the timescale due to the work required and her newness to the post. Also that the Council needs to appoint the auditor.

Resolved

For the Clerk to seek an extension of the timescale to 16th June. The Clerk to write to Terry Waymouth to request he undertakes the Audit. The Clerk to ask Cllr Harris to undertake the Member's audit.

15.2 Outgoing Clerk, Tracey Canavan Cancellation of Standing Order. This matter was discussed under item 16, Personnel.

15.3 New Clerk, Cathy Hardy Standing Order for payment of Salary

Resolved

That the Standing Order be signed by Cllr Barrie and Cllr Stokes instructing the bank to make a payment of £233.78 each month ongoing until further notice.

15.4 Receipts: Stationery, photocopying, postage £35.02 (Cheque No 106 to Tracey Canavan)

Bank interest received £156.15

Payments:

Resolved

That the following payments be made:

- New Clerk's salary for March and April 08
- Outgoing Clerks salary for April 08, backdated salary outstanding £22.68 (Cheque No: 103) and travelling and car parking expenses for April 07-March 08 £45.32 (Cheque No: 105)
- SALC Affiliation Fee £197.67 (Cheque No: 110)
- KSM Church of England Primary School – payment of hire of Hall on 10th March 080 -£18.50 (Cheque No: 108)
- Allianz Insurance PLC renewal of Insurance premium - £434.19 (Cheque No: 109)
- ICO data protection register £35.00 (Cheque No: 111)

16 PERSONNEL MATTERS

Members of the public were asked to leave and for this session to be *In Camera*.

Resolved

The outgoing Clerk, Tracey Canavan to be retained for a further month for handover and assistance with the Annual Audit.

The new Clerk, Cathy Hardy, to organise files to archives at County Hall and for additional hours worked to be paid as overtime once completed.

17 ITEMS OF REPORT AND ITEMS FOR NEXT AGENDA

There were no further items to report. It was agreed that the following items be placed on the next agenda:

- Proposal from KSM Playing Fields Committee
- Information on Parish Footpaths from Eric with proposal on retaining records

18 DATES FOR FUTURE MEETINGS

Mon 12 May 2008	Mon 9 June 2008	Mon 14 July 2008
Mon 8 Sept 2008	Mon 13 Oct 2008	Mon 10 Nov 2008
Mon 8 Dec 2008		

The meeting closed at 10.15pm

Signed:

Date: