

# KINGSTON ST MARY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 8 OCTOBER 2007 AT 7.30 PM

### **1 ATTENDANCE AND APOLOGIES**

#### **Councillors**

W R I Barrie (Chairman)	J L Clarke
R J L Flood	C G Hancock
S B Harris	C Miles

The Clerk - Mrs T J Canavan, Mr D Greig Taunton Deane Borough Council Parish Liaison Officer, Mr K Hine, D/Cllr Jayne Brockwell and 1 member of the public attended the meeting.

Apologies were received from Cllrs D Bradley, R Stokes and K Taylor; Mr E Lovell the Parish Tree Warden and Mr H Masterton-Smith

### **2 APPROVAL OF MINUTES** of the Parish Council meeting held on Monday 10 September 2007

#### **Resolved**

The Minutes were approved and signed as a true record.

### **3 DECLARATIONS OF INTEREST** in any Agenda item – none.

### **4 HOUSING NEEDS SURVEY/NEW AFFORDABLE HOUSING**

Karl Hine from the Community Council for Somerset was present to give an update on progress to date.

Mr. Hine fed back from the working group meeting of 26 September 2007. Using the Local Plan map of Kingston St Mary a limited number of possible sites had been identified. The map detailing the 7 possible sites was circulated and the advantages and disadvantages of each site were discussed by the Parish Council. Cllr Clarke declared an interest in that a number of the sites were in proximity to his property.

#### **Resolved**

The Parish Council supports those possible sites on Greenway and adjacent to Hob Lane. It was felt that the possible sites on Lodes Lane and Church Lane would be inappropriate due to the steep and narrow nature of the roads.

Mr. Hine has asked for comments from the Planning Authority regarding the sites and is awaiting a response. He advised that the deadline for bids for Government funding is the 8<sup>th</sup> November 2007.

The Chairman thanked Mr. Hine on behalf of the Parish Council. Mr. Hine left the meeting.

### **5 NEW CODE OF CONDUCT**

David Greig, Parish Liaison Officer, gave training on the new Code of Conduct. He explained that he is visiting all Parish Councils to give training and reassured Councillors that he does not have any concerns about their conduct.

Mr Greig gave the background to the Code of Conduct and the establishment of the Standards Board for England and Wales, and the Standards Committee at

Taunton Deane Borough Council.

He outlined when the Code of Conduct applied to Parish Councillors and also gave advice on when the Councillors should declare a personal and/or prejudicial interest. All Councillors have received a booklet explaining the Code of Conduct.

The Chairman thanked Mr. Greig for his very useful and informative training.

## **6 HIGHWAYS/FOOTPATHS**

6.1 Relocation of telephone box - the Clerk advised that she had not received an update on the progress of negotiations between Taunton Deane Borough Council and BT. The Clerk is still awaiting a reply from T Haynes, the relevant officer at Taunton Deane Borough Council.

### **Resolved**

David Greig and D/Cllr Brockwell are to make enquiries at the Borough Council to see what progress has been made.

6.2 White Lines on road between the Swan Pub and Post Office

6.3 Street Lighting at Pinch point at Mill Cross

6.5 Finger post opposite the Swan Pub

The Clerk advised that she had still had no contact from the County Council regarding the above three items.

### **Resolved**

Both the Chairman and D/Cllr Brockwell are to ring the County Council and place pressure on them.

6.4 Parking outside the Village Hall

The Clerk advised that she had contacted the Parochial Church Council regarding parking in the Church Car Park and is awaiting a response

## **7 SITE FOR SHOP/POST OFFICE/VILLAGE HALL**

It was noted that there was nothing to report.

## **8 PARISH PLAN**

Mr H Masterton-Smith was unable to attend but had advised the Clerk that the results of the questionnaires had been collated but not fully analysed.

Two public meetings will be held in November to discuss the preliminary findings.

The Chairman asked that he be given a copy of the findings before the public meetings.

## **9 AREA WORKING PANEL**

The Clerk gave an update on progress to date. She advised that a procedure had not yet been agreed on how to select the Staplegrove Division representative.

### **Resolved**

This item to be placed on the agenda for November's meeting by which time details of the selection process may have been agreed.

## **10 PARISH EMERGENCY PLAN INFORMATION**

The Clerk advised that since the last meeting she had contacted the relevant Officer at Somerset County Council advising that the Parish Council would like more information and explanation of the emergency plan template before making a decision.

The County Council Officer advised that he had received similar requests from other Parish Councils and it is now intended to hold a number of work shops to

discuss the matter. The Parish Council will be advised of the work shop details in due course.

- 11 OAK TREE ON THE GREEN** – The Clerk advised that Mr E Lovell had contacted the Tree Officer at Taunton Deane Borough Council and the Parish Council is allowed to carry out any necessary works.

**Resolved**

The Clerk is to request Cllr Taylor to progress the matter and arrange for someone to carry out the necessary work.

**12 CONSULTATION**

12.1 South West Regional Assembly – Review of additional pitch requirements for Gypsies and Travellers in the South West – comments due by 31 October 2007 – Suggested comments proposed by Cllr Bradley were circulated and discussed.

**Resolved**

That the following comments should be submitted:

1. The Parish Council considers that the planning regime for gypsies and travelers should be the same as that for the general population.
2. The Parish Council can see no evidence that the figures presented are based on sound science.
3. The Parish Council considers that any new sites must avoid being placed within or in damaging proximity to statutory sites (Sites of Special Scientific Interest or Scheduled Ancient Monuments), Local Wildlife Sites, Areas of Outstanding Natural Beauty, National Biodiversity Action Plan Priority Habitat or Flood Risk Zones.

12.2 Somerset County Council - HGV pinch point consultation. The County Council had asked for information from the Parish Council detailing roads that are inappropriate/ inaccessible for HGVs

**Resolved**

That the Clerk writes to Somerset County Council advising that all roads in the parish are country lanes. The best road in the parish is the main road through Kingston St Mary, but this is a C class road.

**13 CORRESPONDENCE**

13.1 TDBC - bulletin - Cllr Flood

13.2 Somerset County Council – Somerset Heritage Road show 13 October 2007

13.3 Somerset County Council – Foot and Mouth Restrictions

13.4 Somerset County Council – “Issues and Options” – consultation on how and where waste will be managed in Somerset for the next 20 years

13.5 Standards Board for England – Town and Parish Standard (attached)

13.6 Taunton Deane Local Strategic Partnership – Introduction of Community Partnerships within Taunton Deane.

13.7 The Ramblers’ Association – Rights Of Way issues in Somerset

13.8 Quantock Hills AONB Service – Quantock Hills Annual Event 2007 – 7<sup>th</sup> November 2007

13.9 Community Council for Somerset – Details of Free workshops on the effective use of ICT for voluntary and community organisations.

13.10 DEFRA – Ways to Tackle Climate Change booklet

13.11 Members to agree an appropriate response to Marshall Taylor following receipt of information from Health Authority (Marshall Taylor’s correspondence attached)

Items of interest were noted and documents circulated as requested.

Matters arising from correspondence:

- Item 13.4 to be placed on November's agenda.
- Item 13.7 information to be passed to Mr E Lovell
- Item 13.8 information passed to Cllr Clarke
- Item 13.11 – Members discussed the information received from the Health Authority and its contents were noted.

#### **Resolved**

The Clerk is to send a copy of the information to Mr Taylor.

### **14 PLANNING MATTERS**

Cllrs Clarke and Miles advised that in view of the current Standards Board Investigation they had decided to temporarily stand down from the Planning Advisory Group.

#### **Resolved**

That on a temporary basis the Chairman will receive all planning applications. Then, following normal procedure, the applications will be considered by the Parish Council at its next Meeting.

14.1 **Applications** - nil

14.2 **Waiting Decisions** - 20/2007/025 – Erection of single storey rear extension, Redcot, KSM

14.3 **Granted permission** - 20/2007/024 – Single storey rear extension at Chases, KSM

14.4 **Refused Permission** – nil

14.5 **Withdrawn** - Nil

14.6 **Other**

- Appeals by Millfield Nurseries against refusal of planning applications 20/2006/037; 20/2006/038; 20/2006/039. (Notification letter from TDBC attached).

Cllrs Clarke and Miles declared a prejudicial interest in this matter by way of the current Standards Board investigation following a complaint made by the applicant. Neither Cllr Clarke nor Miles took part in the ensuing discussion. They also took no part in the decision made.

Members discussed the above appeals and whether or not to submit further views to the Planning Inspectorate.

#### **Resolved**

The Clerk is to write to the Planning Inspectorate on behalf of the Parish Council reiterating its comments made in its letters of 13 February 2007, objecting to the applications. The Planning Inspectorate will already have copies of these letters. The Clerk is also to advise that the Parish Council is intending to have a representative at the Informal Hearing and would like the opportunity to speak.

- Letters from TDBC advising of consent to remove trees at The Old Parsonage & St Mary's Cottage, KSM – the contents were noted.

## **15 SUBMISSION TO LINK-UP**

### **Resolved**

That the following should be included:

- The Parish Council is pursuing the movement of the telephone box; removal of the white lines; pinch point street lights; finger post opposite the Swan. That there has been little progress to date but that the Parish Council will pursue the relevant authorities until the issues have been resolved.

## **16 SETTING OF FUTURE DATES FOR MEETINGS**

The Clerk had circulated with the agenda details of proposed dates for future meetings.

### **Resolved**

The proposed dates were agreed. The Clerk is to write to the Mrs Betty Berry to book the Village Hall Committee room for these dates.

## **17 FINANCIAL MATTERS**

17.1 Members to consider request for funding for proposed Kingston St Mary Annual Pram Race. Members discussed the proposal outlined by Mr. T Lomas.

### **Resolved**

The Parish Council is to provide £50 funding in form of a s137 grant. The Clerk is to contact Mr. T Lomas advising him of this and also requesting details of whom the grant should be paid to.

17.2 Proposed funding for Kingston Youth Club – The Clerk reminded Cllrs that they had agreed to provide funding towards Youth Work in the Village. She had been contacted by Anne Simpson regarding a proposed youth club in the village. Anne will be providing more details, including set up costs etc, in due course.

17.3 Six monthly Member audit; and budget against spend and bank reconciliation up until 30 September 2007.

The Clerk advised that she had prepared the budget against spend and bank reconciliation up until the 30 September 2007. The relevant documents had been circulated with the agenda which the Cllrs examined.

The Clerk advised that the six monthly Member audit now needs to be carried out to check that all figures and procedures were in order.

### **Resolved**

Cllr Harris will carry out the six monthly audit and feed back to the next Parish Council Meeting.

17.4 TDBC Maintenance Grant Payments – 2007/08.

The Clerk advised that Taunton Deane Borough Council had awarded the following Maintenance Grants:

Burial Ground: £500

Playing Field: £500

Footpath: £250

17.5 Receipts: TDBC Maintenance Grants - £1,250

Bank Interest - £189.28

Payments:

### **Resolved**

That the following payments should be made:

Clerk's Salary – S/O £ 228.11  
Kingston St Mary Village Hall Hire (cheque no. 090) £18.00  
KSM Playing Field Committee (cheque no. 092) - £500  
KSM Parochial Church Council (cheque no. 091) - £500

**18 ITEMS OF REPORT AND ITEMS FOR THE NEXT AGENDA**

- The Clerk advised that she had received a letter from Mr Thorne providing supporting information in relation to his recently submitted planning application. This will be included for consideration on November's agenda.
- The Clerk had also received a Notice of Confirmation of Public Path Diversion Order from Taunton Deane Borough Council. This will be passed to Mr E. Lovell

**19 DATES FOR FUTURE MEETINGS**

Mon 12 November 2007                      Mon 10 December 2007

**18 MEMBERS OF THE PUBLIC - Nil**

The meeting closed at 9.35 pm.

Signed .....

Date: .....