

KINGSTON ST MARY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 11 JUNE 2007 AT 7.30 PM

1 ATTENDANCE AND APOLOGIES

Councillors

W R I Barrie (Chairman)	D S Bradley
J L Clarke	R J L Flood
C G Hancock	S B Harris
C Miles	R M Stokes
K J Taylor	

The Clerk - Mrs T J Canavan, D/Cllr J Brockwell and Karl Hine from the Community Council for Somerset attended the meeting.

2 APPROVAL OF MINUTES of the Parish Council meeting held on Monday 14 May 2007

Resolved

The Minutes were approved and signed as a true record.

3 DECLARATIONS OF INTEREST in any Agenda item – Cllrs Barrie and Stokes declared an interest in item 18.1. Both are involved in the Neighbourhood Watch Scheme. Cllr Barrie declared an interest in item 10.2. His wife is Chair of the PCT.

4 MEMBERS OF THE PUBLIC -The Chairman will allow questions from members of the public. D/Cllr Brockwell introduced herself to the Parish Council.

The Chairman then proposed to bring item 6 forward on the agenda. This motion was carried.

6 HOUSING NEEDS SURVEY – Karl Hine from the Community Council for Somerset gave a short presentation on the results of the recently conducted Housing Needs Survey. It was found that there are 12 households in housing need in the Parish. Mr Hine advised that the next phase, should the Parish Council wish to proceed, will involve the formation of a small working group. This would comprise a couple of Parish Council Members who would meet with Karl Hine and representatives from a Housing Association (most likely Falcon Housing Association). The PC would also assist in searching for an appropriate site and would be involved in housing design and allocations.

Resolved

The Parish Council voted unanimously in favour of taking the process further. Cllrs Bradley and Taylor and the Clerk volunteered to take part in the working group. They will form a sub-committee and will report back to the next meeting. The Chairman thanked Mr Hine on behalf of the Parish Council. Mr Hine left the meeting.

5 HIGHWAYS/FOOTPATHS

5.1 Relocation of telephone box

The Clerk reported that Dan Martin (Somerset County Council) had advised her

that BT and Taunton Deane Borough Council are still negotiating a legal agreement to allow the phone box to be moved. Mr Martin does not believe there are any particular difficulties, just the formalisation of paperwork. Once this is signed BT will replace the phone box.

Resolved

It was decided to place this item on next month's agenda.

5.2 White Lines on road between the Swan Pub and Post Office

The Clerk fed back an e-mail from Dan Martin following several complaints regarding the old white lines. White lines can no longer be burned off due to health and safety reasons. However, Engineers have been instructed to rectify the problem.

Resolved

It was decided to place this item on next month's agenda.

5.3 Pinch point at Mill Cross

The Clerk gave an update. Somerset County Council will respond direct to Mr Masterton-Smith's correspondence.

As yet it does not appear that internal louvers have been installed to remove light intrusion to neighbouring properties.

Resolved

To keep pinch point lighting on future agendas until the issue is resolved.

5.4 Speed Watch Scheme

Councillors discussed the scheme and the cost implications.

Resolved

That due to the high costs involved it was decided to defer the scheme for the time being. It will be looked at again at a future date when the costs involved may have reduced

5.5 Water Courses at Tainfield

The Clerk had received correspondence from Mr. Dennis Quick at Somerset County Council advising that he is proposing to clear the water course to stop surface water spilling out on to Kingston Road during times of rainfall. This work will take place this autumn with the co-operation of landowners and by landowners.

Resolved

It was decided to place this item on an agenda in the autumn. The Clerk is to write to Mr. David Barnes advising of Mr. Quick's correspondence and proposed course of action.

5.6 Parking out side the Village Hall

As yet the Parish Council has not received any contact from the Village Hall Committee with suggestions of how to improve parking outside the Village Hall.

Resolved

It was decided that, for the time being, to leave this item on future agendas.

5.7 Notification of temporary road closure - The Clerk had received notification that Corkscrew Lane and Manor Road, Staplegrave, would be closed for 4 weeks from

11th June 2007.

7 SITE FOR SHOP/POST OFFICE/ VILLAGE HALL

The Clerk asked who the point of contact within the Parish Council would be now that Mr. John Fitton was no longer a Councillor.

Resolved

Cllr Harris is to speak to Mr. Dormer. Should Mr. Dormer wish to speak to the Parish Council he should approach the Clerk.

At the moment negotiations are taking place between the Village Hall Committee and Mr. Dormer. The Parish Council will become more involved at the planning stage.

8 PARISH PLAN

The Clerk circulated an e-mail from Harry Masterton-Smith, in his absence, giving an update of progress to date. The Parish Plan Committee has been:

- Continuing with group contacts
- Developing the parish website
- Completing the questionnaires. Each household and each individual in a household to receive a questionnaire. Questionnaires are to be delivered and collected by hand in next couple of weeks.
- Keeping up with timetable schedule.

Councillors then considered the correspondence from Mr T Heayns regarding the Parish Plan.

Resolved

That a letter be sent to Mr T Heayns saying that his comments have been noted; that there will soon be a questionnaire circulated to all households in the Parish; and that should he have any further queries regarding the Parish Plan, the Parish Council advises him to contact Harry Masterton-Smith.

9 SOMERSET COUNTY COUNCIL'S UNITARY AUTHORITY BID

Cllr Miles arrived at the meeting at 8.20pm after having told the Clerk he was going to be late.

Cllrs Barrie and Bradley reported back details of Somerset County Council's sessions on the Unitary bid.

Councillors considered the implications of the Unitary Authority Bid and completed the SALC consultation pro forma with the agreed following comments:

- Neither side has made a convincing argument
- Last reorganisation did not make the promised savings
- ISIS is underway anyway. Will save a lot of the savings suggested.
- "Joining up Strategies" will mean all District Councils doing some things as one.
- Parish Councils should not be expected to take on "professional roles"

10 CONSULTATION

10.1 TDBC/ Sedgemoor DC/ West Somerset Council – "Local Development Framework – Development Management Policies- Issues and Options Discussion Paper" Comments due by 21 June 2007.- No comments to be made.

10.2 Somerset Partnership NHS and Social Care Trust – NHS Foundation Trust Application Consultation Document. Comments due by 15 July 2007. - Cllr Barrie fed back the basics of the document.

Resolved

The Parish Council will make no response.

10.3 TDBC – Choice Based Lettings Consultation. Comments due by 8 August 2007. The Clerk is to read this document and report back to the next meeting.

11 CORRESPONDENCE

11.1 TDBC-bulletin - Cllr Clarke

11.2 TDBC – 50 Notable Trees in Taunton Deane

11.3 TDBC – Corporate Strategy 2007 – 2010

11.4 TDBC – Tenant’s Conference 29 June 2007

11.5 Somerset Highways – e-mail post to Taunton Deane Highways

11.6 Victim Support Somerset – Information regarding services provided

11.7 Avon and Somerset Police – Police Beat Surgeries

11.8 Mendip Housing – Housing Conference 15 June 2007

11.9 Community Council for Somerset – Community Ventures Training – 26 June 2007

Items of interest were noted and documents circulated as requested.

Matters arising from correspondence

- 11.2 – details should be placed in Link – up, also pass details to Eric Lovell
- 11.4 – to be placed on notice boards
- 11.6 – to be placed on future agenda
- 11.7 – details to be placed in Link – up.

12 PLANNING MATTERS

12.1 Applications

20/2007/014 – Erection of conservatory at Stream Corner, Yarford, KSM

20/2007/017 – Formation of Swimming Pool at Cutley House, KSM

20/2007/018 – Erection of two storey extension, covered area and pergola, use of agricultural land for paddocks and wildlife pond, new drive and entrance and block up previous entrance at Parsonage Farm, Parsonage Lane, KSM

20/2007/019LB – Demolition of garden shed and internal alterations to include replacement staircase, re-plastering of ground floor walls and painting all internal walls at Boo Cottage, KSM

20/2007/020 – Erection of two storey extension and first floor balcony to rear at Orchard House, Nailsbourne, KSM

Resolved

That having considered the above applications, the Parish Council does not have any objections to any of them.

12.2 Waiting Decisions - Nil

12.3 Granted permission

20/2007/010 – Conversion of building into two units for holiday lets (revision to 20/2006/026) at Swallows Barn, Parsonage Lane, KSM.

20/2007/015T – Application to fell 3 Lawson cypress trees included in Kingston St Mary conservation area at Hawthorne Cottage, Meadows Close, KSM

12.4 Refused Permission

20/2007/013 – Conversion of barn to dwelling at Lodes Lane, The Barn OS Field No 9138, Lodes Lane, KSM

12.5 Withdrawn - Nil

12.6 **Other** – Correspondence from TDBC notifying of intended felling of Birch Tree at St Mary’s Cottage in Kingston Conservation Area. This information was noted.

13 SUBMISSION TO LINK-UP

Resolved

That the following should be included:

- Housing Needs Survey and that Parish Council is looking to take the results forward
- Police Beat Surgeries
- 50 Notable trees
- Choice Based Lettings Consultation

14 SALC – QUANTOCK HILLS AONB JOINT ADVISORY COMMITTEE ELECTION OF 4 PARISH MEMBERS 2007. Cllr Clarke was asked to leave the room as he is one of the nominees. The Parish Council considered the nominees.

Resolved

To vote for Terence James Ayre, John Clarke, John Peter Giles Edwards, Carol Ann Parsons. The Ballot Paper was completed to be returned by the deadline of 14th June 2007.

Cllr Clarke was asked to return to the room.

15 ELECTION OF COMMITTEE MEMBERS AND REPRESENTATIVES – Cllr Hancock had asked for this to be placed on the agenda as he had been elected to the playing field committee in his absence. Unfortunately, this caused logistical problems as Cllr Hancock’s wife already sits on the committee.

Resolved

Cllr Hancock will discuss the matter with his wife regarding a possible solution. Will be placed on the next meeting’s agenda.

16 COMMITTEE/TRAINING/MEETING REPORTS

16.1 New Councillor Training – Cllr Stokes fed back from his recent training. He said it was very comprehensive and useful. Cllr Hancock will now be attending the training session in September.

17 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS.

17.1 Members to advise Clerk how to proceed with revision of Standing Orders in view of NALC’s Model Standing Orders booklet (copy attached) – Cllrs discussed this matter.

Resolved

The Chairman will speak to Peter Lacey (SALC) at his forthcoming Chairmanship training event and will report back to the Parish Council.

17.2 **Resolved** to amend Financial Regulations at 4.2 to include “and are legal and within the powers of the Council”. This is in line with the recommendations made in last year’s external audit report.

18 FINANCIAL MATTERS

18.1 Members to consider correspondence from Mike Gambier (attached) and to decide whether to restore the annual grant to the Neighbourhood Watch Scheme. Members discussed the correspondence.

Resolved

That a one off payment of £35, towards current expenditure, should be made to the Neighbourhood Watch Scheme. This will not be backdated and will be re-considered next year.

The Clerk is to write to Mr Gambier with the Parish Council’s decision.

It will be placed on next month's agenda for payment.

18.2 Members to complete Bank Mandate – due to the lateness of hour it was decided to defer this until the next meeting.

18.3 Internal Audit Report – Terry Waymouth - Members considered the recommendations of Mr Waymouth's report which had been circulated to Members. Mr Waymouth confirmed that apart from the two points raised in Cllr Harris' report (discussed at last month's meeting), he has no other issues to raise. He advised that the Council's financial statements and procedures are in order and have been updated to incorporate the recommendations made by Moore Stephens following the 2006 external audit. He endorsed the 6 recommendations contained in Cllr Harris' report.

Mr Waymouth had also asked the Parish Council to make a donation to St Margaret's Somerset Hospice in lieu of payment, suggesting a figure of £100.

Resolved

That having considered the report the recommendations should be implemented. That a payment of £100 should be made to Mr Waymouth's chosen charity. This will be in the form of a s137 payment and will be placed on next month's agenda. The Clerk is to write to Mr Waymouth thanking him for carrying out the audit, and advising him that the Parish Council is intending to make a payment to his chosen charity.

18.4 Receipts: The following income had been received
Inland Revenue (refund of VAT) £108.21

18.5 Payments:

Resolved

That the following payments should be made:

Allianz Cornhill Insurance (Cheque no. 082)	£ 52.36
Clerks salary (S/O)	£ 228.11
SALC (Cllr training) (cheque no. 081)	£ 60.00

19 URGENT MATTERS RAISED WITH THE CHAIRMAN'S PERMISSION AND ITEMS FOR THE NEXT AGENDA

- Cllr Miles raised his concerns over the amount of paperwork generated for each meeting and that this was too time-consuming.
- Cllr Clarke asked for progress on the repair of the notice board at Fulford. Cllr Barrie will be inspecting this is due course.

20 MEMBERS OF THE PUBLIC – Nil

21 DATES FOR FUTURE MEETINGS

Mon 9 July 2007	Mon 10 September 2007	Mon 8 October 2007
Mon 12 November 2007	Mon 10 December 2007	

The meeting closed at 9.49 pm.

Signed

Date: