

KINGSTON ST MARY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 11 SEPTEMBER 2006 AT 7.30 PM

1 ATTENDANCE AND APOLOGIES

Councillors

J W Fitton (Chairman)	C Miles
J M Aldrich	J L Clarke
D A Leach	S B Harris
K J Taylor	

The Clerk - Mrs T J Canavan, C/Cllr R Tully and 3 members of the public attended the meeting.

Apologies were received from Cllrs W R I Barrie and D S Bradley

- 2 APPROVAL OF MINUTES** of the Parish Council meeting held on Monday 10 July 2006 and the Additional Parish Council Meeting held on Monday 24 July 2006.

Resolved

The Minutes were approved and signed as a true record.

- 3 DECLARATIONS OF INTEREST** in any Agenda item –
Cllr Harris declared an interest in Item 13.6: Planning Permission Ref 4/20/02/013. Reason – he lives adjacent to the school.
Cllr Taylor declared an interest in Item 13.1: Planning Application 20/2006/016. Reason – he is the applicant's neighbour and has received a notification from the Planning Authority.
- 4 MEMBERS OF THE PUBLIC** -The Chairman will allow questions from members of the public – nil.
- 5 SOCIAL HOUSING –Presentation by Justin Roxburgh of Falcon Rural Housing Association** – Mr Roxburgh gave a presentation on the work of the Housing Association. He also explained how new affordable housing schemes were developed and the importance of Local Housing Needs Surveys. He advised that the Community Council for Somerset carry out Housing Needs Surveys and that the PC should contact them if it wishes to instigate a survey.
Councillors thanked Mr Roxburgh for a very informative presentation.
- 6 PARTNERSHIPS FOR OLDER PEOPLE PROJECT** – The Clerk advised that she had arranged for a representative from Age Concern to attend on the 9th October 2006. Cllr Taylor has spoken to The Grange about holding the Parish Council Meeting there. He will contact to confirm arrangements.

7 HIGHWAYS/FOOTPATHS

7.1 Footpath opposite the Swan to the Post Office

C/Cllr Tully updated the PC on the current situation regarding the red phone box. He advised that if the PC only wished to have a footpath the County Council will go ahead, but will remove the red phone box.

Cllr Fitton advised that he had spoken to Dan Martin at the County Council who had informed him that there would be a delay of up to 6 months if the PC wished to have the red phone box listed.

A discussion followed.

Resolved

That a modern phone box should be retained.

That Dan Martin at the County Council is contacted requesting that the footpath be done as soon as possible and that the PC would like a new modern phone box to be installed.

7.2 Pinch Point at Mill Cross

Cllr Taylor advised that no complaints from other residents had been received.

The Clerk advised that a response had been received from Neil Pincombe, at the County Council, to the correspondence sent by the PC in July including the queries raised by Mr & Mrs Masterton-Smith.

The County Council have agreed to carry out a new speed/volume traffic survey in term-time.

Resolved

That a letter be sent to Mr & Mrs Masterton-Smith forwarding the correspondence from Neil Pincombe.

That the Clerk contacts Mr Pincombe first for approval to forward his correspondence to Mr & Mrs Masterton-Smith

7.3 Highway Problems

Hole in Road at Sawyers Leigh – The Clerk updated the PC on the current situation. The hole in the road has now been repaired by Summerfield. The hedges bordering properties No 12, 14 and 19 are to be removed by the County Council prior to the road being formally adopted. Residents feel that this action is excessive.

8 OAK TREE - Tarr Lane

The Clerk reported that a quotation had been received from Chris Groves Associates to carry out the necessary works.

Resolved

In accordance with the PC's Financial Regulations, three quotes should be

sought.

The Clerk is to contact TDBC's DLO for a quotation; and will ask Eric Lovell for details of another Tree Surgeon.

- 9 WEBSITE KSM** - The Clerk gave feedback on the advice received from Peter Lacey, SALC, regarding the posting of minutes on the website.

Resolved

That only approved minutes be placed on the website.

- 10 SWEB TRANSFORMER ADJACENT TO QUANTOCK RISE** – Cllr Aldrich advised that this had now been resolved.

11 CONSULTATIONS

11.1 SCC – “Steps for a New Single Water Management Partnership”

Resolved

That there would be no response to the above consultation paper.

12 CORRESPONDENCE

12.1 TDBC Bulletin

12.2 TDBC – Annual Meeting with Parishes – Wed 4 October 2006

12.3 TDBC – Village Halls – Temporary Event Notice Limits

12.4 Somerset Highways – Results of Parish Survey 05/06 – Highways Related Services

12.5 SCC – Community Development Team – Staffing Update

12.6 SCC – Young People's Democracy Day – Fri 6 October 2006

12.7 SCC – Draft Rights of Way Improvement Plan Workshop – Thurs 14 September 2006

12.8 Quantock Hills AONB – Annual Report 2005/2006

12.9 SALC – Items of Interest to Councillors and Clerks

12.10 SALC – Annual Report and Accounts; Annual General & Area General Meetings – Sat 30 September 2006

12.11 Encams – Local Environmental Quality – A Town & Parish Council Guide

12.12 CAB – Annual Report 2005/06; Annual General Meeting – Tues 12 September 2006

12.13 Community Council for Somerset – Annual General Meeting – Tues 19 September 2006; Annual Report to 31 March 2006

12.14 Community Council for Somerset – Community Update; Thatch

12.15 Somerset Community Foundation – Invitation to Somerset Mayor's Charity Event – Sat 16 September 2006

Items of interest were noted and documents circulated as requested.

Matters arising from correspondence

- Cllr Harris to feedback on TDBC bulletin at the next meeting

- Neighbourhood Watch representatives to be asked if they wish to attend TDBC's annual meeting with Parishes.
- Temporary Event Notice Limits information to be passed to Village Hall Committee.
- Two Parish Councillors will attend the Young Person's Democracy Day on 6 October. The Clerk will forward names to the County Council at a later date.
- Eric Lovell to be asked if he would like to attend the Draft Rights of Way Improvement Workshop.

13 PLANNING MATTERS

13.1 Applications

20/2006/024AGN – Erection of extension to 2 No farm buildings for general storage at Lower Marsh Farm, KSM

20/2006/022 – Sub-division of bungalow to form additional dwelling and formation of access at Highfield, Nailsbourne, Taunton

20/2006/019CA – Removal of front wall of utility room and study and erection of new stone faced wall to form new breakfast room at The Old Parsonage, KSM

20/2006/018 – Alterations to outbuildings to form new breakfast room at The Old Parsonage, KSM

20/2006/016 – Erection of 2 storey and single storey extension at The Bothy, Mill Cross, KSM

20/2006/021 – Erection of conservatory to side of Pickney Lane Farm, KSM

Resolved

That having considered the above applications, the Parish Council supports them.

13.2 Waiting Decisions

20/2006/015LB – Installation of window, 4 The Conies, KSM.

13.3 Granted permission - Nil

13.4 Refused Permission - Nil

13.5 Withdrawn

20/2006/017 Removal of conditions 05 and 06 of Planning Approval
20/2000/025 to permit the use of the building for warden accommodation, reception, office and storage in connection with holiday cabin development at Swallows Barn, Parsonage Lane (Revision 20/2006/010)

Correspondence from Mr Chris Heayns

The correspondence from Mr Heayns was discussed.

Resolved

That a letter be sent with the following information:

- That the Notices for the Additional Parish Council Meeting, on 24 July 2006, were in line with the relevant legislation.
- That a copy of the approved minutes for the Meeting of 24 July 2006 be attached.

13.6 Other

Renewal of Planning Permission reference 4/20/02/013 dated 12 June 2002 to retain temporary classroom E548 at Kingston St Mary Primary School, KSM

Correspondence from Mr Chris Heayns

The emails received from Mr Heayns were discussed.

Resolved

That a letter be sent to Mr Heayns with the following information:

- The PC has nothing further to add to the issue contained in the email of 17 February 2006.
- That recommendations made on Planning Applications are by the full PC.
- As stated in previous correspondence the PC is only a small part of the consultation process for applications received in the Parish. All recommendations to TDBC are formalised by the full PC.
- With reference to the correspondence between Mr Heayns and Dr Pether, the PC feels that it is not appropriate to comment on private correspondence. The meeting between the 3 Councillors, Mr Heayns and his father was reported to the PC for its consideration, therefore the meeting contents are in the public domain.
- Advise that any future items of correspondence will not be acknowledged on an individual basis, but will be placed on the agenda and formally responded to after the PC Meeting

14 SUBMISSION TO LINK-UP

Resolved

That the following should be included:

- The approved minutes will be placed on the KSM website.
- That Justin Roxburgh of Falcon Rural Housing Ltd had given a presentation at the September PC Meeting.
- That Age Concern will be attending the next PC Meeting to be held at The Grange.

15 SETTING OF FUTURE DATES FOR MEETINGS

Resolved

That the Clerk will provide suggested dates at the next PC Meeting.

16 FINANCIAL MATTERS

16.1 External Audit Report from Moore Stephens

Moore Stephens have carried out the External Audit and are satisfied that all relevant legislation and regulatory requirements have been met. However, they made a number of recommendations which the PC noted.

Resolved

Taking each recommendation in turn the following actions are made:

- Fidelity Guarantee Insurance – The Clerk to get a quote on raising the Fidelity Guarantee held as recommended by the report.
- Expenditure Decisions – Review internal financial controls to include a check that all payments made are legal and within the Powers of the PC.
- Risk Assessment – The Clerk to check which month the risk assessment is carried out and review the procedure in line with NALC/SLCC guidance.
- Internal Financial Controls – These are to be fully documented and periodically reviewed.
- Previous Internal and External Audit Reports – Recommendations were noted.
- Completion Notice – Comments noted

In view of the above the Clerk is to review Standing Orders/ Financial Regulations to ensure that recommendations are incorporated into PC procedures.

16.2 Payments

Resolved

That the following payments should be made

Clerk's salary S/O
Clerk's expenses - £29.63
Village Hall - £27
Moore Stephens (Audit) - £145 + VAT £25.38

17 URGENT MATTERS RAISED WITH THE CHAIRMAN'S PERMISSION AND ITEMS FOR NEXT AGENDA

Cllr Fitton advised that correspondence from Mr & Mrs Masterton-Smith regarding the Parish Plan had been received. They will provide more feedback at the November Meeting.

18 MEMBERS OF THE PUBLIC –When time allows the Chairman will allow questions from members of the public.

The residents of the Old Parsonage raised how dangerous crossing the

road is at that point and questioned whether the placing of a mirror is possible. The PC noted their comments and advised that there are various regulations in place that control the placing of mirrors on a public highway.

C/Cllr Tully advised that the impending amalgamation of the Devon and Somerset Fire Services would have a number of implications that will become an issue in the future.

19 DATES FOR FUTURE MEETINGS

Monday 9 October 2006
Monday 13 November 2006

The meeting closed at 9.40 pm.

Signed

Date: