

KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL ON MONDAY 14TH SEPTEMBER 2015

Item Nr	Item	Action By
1.0	<p>Attendance and Apologies</p> <p>In attendance: Cllr R Stokes (Chairman) Cllr N Bradshaw Cllr J Clarke Cllr S Farnham Cllr J Marsh Cllr K Taylor Cllr N Townsend (PC and TDBC Councillor) Cllr C Tucker (TDBC Councillor) Cllr A Wilcox Miss C Roche (Parish Clerk)</p> <p>Two Members of the Public attended the meeting</p> <p>Apologies received from: Cllr M Anderson Cllr D Wedderkopp (SCC Councillor)</p>	
2.0	<p>Councillors Declarations of Interest in Any Agenda Item</p> <p>None received.</p>	
3.0	<p>Items from Members of the Public</p> <p>None raised.</p>	
4.0	<p>Police Update</p> <p>The Clerk confirmed that she had not received a report from the Police.</p>	
5.0	<p>SCC Councillor Update</p> <p>The Clerk confirmed that she had not received a report from Cllr Wedderkopp.</p>	
6.0	<p>TDBC Councillor Update</p> <p>Cllr Townsend updated the Parish Council as follows: ❖ TDBC had submitted a proposal to Heart of South West Partnership, to increase the chances of funding for new business development ❖ TDBC Councillors had attended a Visions and Priorities Workshop. Presentation slides had been issued and Cllr Townsend requested the Clerk to pass these onto the Parish Councillors, and for them to advise her of any comments that they might have</p>	
7.0	<p>Superfast Broadband: Coverage</p> <p>Cllr Townsend advised the Parish Council of the following: ❖ That Openreach had run out of funding for providing Superfast Broadband throughout Devon and Somerset ❖ Additional funding was being requested ❖ Failing of website is that it works off postcode which gives the impression that all houses within that postcode were connected to Superfast Broadband but this was not the case ❖ That he was plotting on a map, the Superfast Broadband coverage within the parish and that this information would be passed onto SCC. Also, Phase 1 of the rollout had been completed. Phase 2 would commence in 2017 ❖ There were various reasons as to why not all houses within the parish were not connected in Phase 1 of the rollout. Reasons included connection being based on how long copper cable is to a cabinet, cabinet 1 only has copper cable etc</p>	

7.0 cont.	<p>❖ If villagers do not have Superfast Broadband, they should be contacting:</p> <ul style="list-style-type: none"> • SCC Cllr Danny Wedderkopp (danny.wedderkopp@sky.com) • SCC Cllr C Hall (CHall@somerset.gov.uk) • TDBC Cllr Nick Townsend (Cllr.n.townsend@tauntondeane.gov.uk) <p>stating that they were not connected and give their name, address and telephone number.</p> <p>It was agreed that the Parish Council would write to SCC Cllr David Hall with a copy to Mrs Rebecca Pow MP, to express that this illogical situation was not acceptable especially as isolated properties were connected and the centre of Kingston St Mary which is the most densely populated was not, Phase 2 was currently being planned but there was no guarantee that all households within the parish would be connected in this phase and what arrangements would be in place thereafter, new housing estates were not being connected and the present Broadband speed had dropped out further recently.</p>	Clerk
8.0	<p>Accommodation for Single People Living in Kingston St Mary</p> <p>The Parish Council agreed that when any TDBC owned end terraced house became vacant in the parish, then TDBC should consider converting this accommodation into two flats, for single person occupation and that no action should be taken with property presently occupied.</p> <p>It was suggested that TDBC may not be able to do this due to funding restrictions and may have to hand the property over to a Housing Association.</p> <p>It was agreed by the Parish Council that this idea would broaden the demographic of the village and it would meet the housing needs of younger villagers. It was agreed to write to TDBC Portfolio Officer.</p>	Clerk
9.0	<p>Kingston St Mary Playing Field: Section 106 Money</p> <p>The Chairman advised that there was potentially £8,400 Section 106 money available and that it had to be used for children's play equipment. Also, TDBC would require a costed scheme. The Clerk was asked to contact TDBC, to confirm that the Section 106 money must be spent on children's play equipment.</p> <p>Also, the Clerk was asked to contact Cllr Anderson to ask if he could confirm the names of the Playing Field Committee members and their addresses, and to request a copy of the Accounts 2014/2015, the 2014/2015 AGM Minutes and that a quarterly update report be provided to the Parish Council.</p>	Clerk Clerk
10.0	<p>Neighbourhood Plan/Community Led Plan</p> <p>The Clerk summarised the research she had undertaken regarding the differences between, the work and associated costs of issuing a Neighbourhood Plan versus a Community Led Plan.</p> <p>The Parish Council discussed the merits of producing either Plan, of confirming how many new homes could be built in the parish in the next few years and it was not known where or when the School/Community Centre would be built before a Plan be produced and issued. It was agreed to request via LinkUp, volunteers to assist with the production and issuing of a Plan.</p> <p>Also, Cllrs Bradshaw and Marsh offered to produce a Neighbourhood Plan and Community Led Plan advert/article for a future edition of LinkUp.</p>	Clerk Cllrs Bradshaw & Marsh
11.0	<p>TDBC Papers</p> <p>Cllr Clarke advised that he had nothing to report.</p>	
12.0	<p>Approval of Minutes of Previous Meeting dated 20 July 2015</p> <p>The Minutes were revised to include litter under Correspondence.</p> <p>Resolved: The Minutes were then approved and signed as a true record.</p>	

13.0	Matters Arising	
13.1	Staplegrave Urban Extension The Clerk confirmed that the Chairman and she had written to TDBC Strategic Planning Department, to express the Parish Council's concern regarding the proposed development. Item closed.	
13.2	Purchase New Dog Bin (Approximate Cost of New Bin + Installation by TDBC £315.00) The Clerk advised that TDBC had installed the dog bin (£315.00) on the public highway in Church Lane (near the Church) on the site identified. Item closed.	
13.3	Highway White Lines at The Swan The Clerk advised that SCC Highways had repainted the highway white lines at The Swan. Item closed.	
13.4	Defibrillator: Maintenance Costs The Clerk had advised that she had written to Taunton School International Middle School to advise that the Parish Council would not bear the cost of maintaining the defibrillator. Item closed.	
13.5	Speedwatch The Chairman advised the Parish Council that there was no Speedwatch Co-ordinator and that only one member of the public had come forward to take part in any sessions. It was agreed that more volunteers were required before sessions could be organised. Cllr Bradshaw offered to create a Speedwatch advertisement for LinkUp. Ongoing.	Cllr Bradshaw
13.6	Highway: Condition of Pavements in Kingston St Mary The Clerk advised that the pavement from Leachs Field to the steps opposite The Swan, had been cleared of compacted mud and grit so that the full width of the footpath had been restored. Also, the vegetation/grass along the grass verge and footpath from the Playing Field to the steps opposite The Swan had been cut back. Item closed. The Clerk was also requested to contact TDBC to request a quote for low level lighting, from the top step to the bottom step, opposite The Swan. The Clerk advised that she had not yet received a response. Ongoing.	
13.7	Kingston Watercourses: Maintenance The Clerk advised that she had requested an update from SCC Highways regarding the one riparian owner who could not undertake maintenance until the weather improves in Spring 2015 and for another, there were difficulties due to the construction of the drainage system which SCC was assisting with. Ongoing.	C/F
13.8	Repainting Direction and Fingerpost Signs and Replacing Missing Posts on Village Green The Clerk advised that she had instructed the company to replace two posts and remove the caps from the remaining posts, on the Village Green and that the work had been completed. Item closed. The Clerk advised that she had instructed the tradesman to repaint the direction and fingerpost signs, capped at £550.00. Ongoing.	C/F
13.9	Purchase of New Parish Notice Board on the Grass Verge near the Primary School It was resolved to instruct Ashley Gold to make and install the new noticeboard at a cost of £1210.00. Ongoing.	C/F
13.10	Kestercombe Lane Top Surface Dressing The Clerk advised that SCC Highways was in dispute with its contractor regarding the quality of surface dressing that was laid in summer 2013. The Clerk was asked by Cllr Townsend to contact SCC Highways as the road surface was significantly degrading and potholes were appearing.	Clerk

13.11	Parsonage Lane - Collapsed Culvert The Clerk advised that she had received a response from SCC Bridges, who advised that it could not confirm when the collapsed culvert would be repaired. Ongoing.	C/F
13.12	Planning Enforcement - Millcot The Clerk advised that the Planning Enforcement Officer had written to the owner of Millcot advising that a new Planning Application be submitted by the 1 July 2015 or the ground be reinstated. The Clerk confirmed that she had contacted Planning Enforcement and that a new Planning Application had not been submitted or enforcement action taken. Ongoing.	C/F
	Planning Enforcement - 2 Tainfield Cottage, Nailsbourne The Clerk advised that she had informed the Planning Enforcement Officer that excavation work was taking place without Planning Permission being granted. Ongoing.	C/F
13.13	Electronic Distribution Trialling of Parish Councillors Meeting Information It was agreed to continue the three month trial and those Councillors living near the Parish Noticeboards agreed to display the Meeting Agenda. Ongoing.	C/F
14.0	Planning	
14.1	Application 20/15/0016 Conversion of Part of Existing Garage to Ancillary Dwelling at Larkhill, Nailsbourne Road, Nailsbourne, Kingston St Mary	
	Resolved: The Parish Council had no objection to the Planning Application. However, it requested that a Planning Condition be included to state that the property cannot be sold or let as a separate entity.	Clerk
14.2	Granted ❖ 20/15/0012 Alterations to Main Entrance including Demolition of Part Wall and Adjustments to Railings and Tarmac at The Grange, Kingston Road, Kingston St Mary(Town and Country Planning Act 1990) ❖ 20/15/0013 Alterations to Main Entrance including Demolition of Part Wall and Adjustments to Railings and Tarmac at The Grange, Kingston Road, Kingston St Mary (Listed Building) ❖ 20/15/0014 Replacement Single and Two Storey Extension to Existing Dwelling and New Garage Building at Cedar House, Parsonage Lane, Kingston St Mary The Parish Council noted the above.	
14.3	Withdrawn 20/14/0040 and 20/14/0041 Renovation of Cottage and Conversion of Stable Block with Tack Room and Open Fronted Carport to Single Residential Dwelling at Tetton House Estate, Kingston St Mary The Clerk advised that these Planning Applications had been withdrawn.	
15.0	Financial	
15.1	Payments ❖ HMRC Income Tax £150.14 (Parish Clerk's Salary July to September 2015) ❖ Jack's Garden Maintenance £130.50 (KSM Pavement Vegetation Clearance and Steps and Grass Bank Leading to Playing Field) ❖ TDBC £402.00 (£335.00 + VAT Supply and Installation of Dog Bin in Church Lane, Kingston St Mary) Resolved: The Parish Council agreed to pay the above.	Clerk

15.2	<p>Receipts</p> <ul style="list-style-type: none"> ❖ Neighbourhood Watch £189.33 ❖ TDBC Community Grant £1250.00 <p>The Parish Council noted the above.</p> <p>Resolution:</p> <p>The Parish Council agreed to grant:</p> <ul style="list-style-type: none"> ❖ £500.00 to the Parochial Church Council (Burial Ground maintenance) ❖ £500.00 to the Playing Field - to be held in abeyance until the Parish Council reviews the Accounts 2014/2015 and how they plan to spend the Section 106 money) ❖ £250.00 to KSM Village Hall 	Clerk
16.0	<p>Correspondence</p> <ul style="list-style-type: none"> ❖ Mrs Rebecca Pow MP: Contact Details Poster ❖ Mrs Watts: New Cycle Path to Nailsbourne. Request to be borne in mind ❖ SCC: Joint Strategic Needs Review ❖ SCC: Somerset Rivers Authority Levy - 2% levy on all households in Somerset for coastal protection and maintaining rivers/the Levels <p>The Parish Council noted the above.</p> <ul style="list-style-type: none"> ❖ Adam Barnet Community Maintenance - the Clerk was requested to obtain Mr Barnet's Public Liability insurance, a risk assessment and to ascertain his hourly rate. The Parish Council agreed to consider using Mr Barnet for one off tasks, such as litter picking in the Bay Hill area ❖ Mr Ellis: Parsonage Lane road nameplate. The Clerk was asked to contact TDBC to ascertain when the new nameplate would be installed 	Clerk Clerk
17.0	<p>Matters for Next Meeting</p> <ul style="list-style-type: none"> ❖ Queen Elizabeth's 90th birthday celebrations ❖ Health and Well Being Grant 2015 - ideas 	Clerk
18.0	<p>Items for LinkUp</p> <ul style="list-style-type: none"> ❖ Date of Next Parish Council Meeting ❖ Superfast Broadband ❖ Planning Application ❖ Neighbourhood Plan/Parish Plan 	
19.0	<p>Date of Next Meeting</p> <p>Monday 12 October 2015 at 7.30PM.</p> <p>The meeting closed at 9.30PM.</p>	

Signed:

Date:

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