

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD AT THE VILLAGE HALL ON MONDAY 10TH NOVEMBER 2014**

Item Nr	Item	Action By
1.0	<p><b>Attendance and Apologies</b></p> <p>In attendance:            Cllr N Townsend (Chairman)            Cllr I Barrie            Cllr J Clarke            Cllr C Miles            Cllr S Phillips            Cllr K Taylor            Cllr A Wilcox            Miss C Roche (Parish Clerk)            Cllr E Waymouth (TDBC Councillor)</p> <p>One Member of the Public attended the meeting</p> <p>Apologies received from:            Cllr M Anderson            Cllr R Stokes            Cllr B Nottrodt (TDBC Councillor)            Cllr D Wedderkopp (SCC Councillor)            PCSO Dilworth-Smith (Avon &amp; Somerset Police)</p>	
2.0	<p><b>Declarations of Interest in Any Agenda Item</b></p> <p>None received.</p>	
3.0	<p><b>Items from Members of the Public</b></p> <p>The Member of the Public inquired if the Parish Council knew when Fibre Optic Broadband would be available in Kingston St Mary. The Chairman advised that the roll out was taking place in the parish with completion anticipated in summer 2015.</p>	
4.0	<p><b>Police Update</b></p> <p>The Clerk read out the report that she had received from PCSO Dilworth-Smith.</p>	
5.0	<p><b>Kingston St Mary Relief In Need Charity</b></p> <p>The Parish Council approved the re-appointment of Mrs Jan Holmes and Mr David Preston. The Clerk was requested to contact the Secretary of the Kingston St Mary Relief In Need Charity, accordingly.</p>	Clerk
6.0	<p><b>Footpath from The Swan to School</b></p> <p>The Clerk also advised that the DLO Area Manager who was responsible for ensuring those areas of land belonging to TDBC within the parish were maintained, was on long term sick leave. She would contact the DLO to arrange for the hedgerow along the public footpath from Leachs Field to The Swan be cutback and the public footpath be swept.</p>	Clerk
7.0	<p><b>Approval of Minutes of Previous Meetings dated 13 October 2014</b></p> <p><b>Resolved:</b>            The Minutes were approved and signed as a true record.</p>	

<b>8.0</b>	<b>Matters Arising</b>	
<b>8.1</b>	<p><b>Yarford Flooding</b> The Clerk advised that SCC Highways had written to her, to explain that the new trash screen was being manufactured and would be fitted as a matter of urgency. Ongoing.</p>	C/F
<b>8.2</b>	<p><b>Kestercombe Lane Top Surface Dressing</b> The Clerk advised that SCC Highways was in dispute with its contractor regarding the quality of surface dressing that was laid in summer 2013. Ongoing.</p>	C/F
<b>8.3</b>	<p><b>SCC Health and Wellbeing Grant 2014</b> Various ideas were discussed at the last Parish Council meeting and it was agreed that the Village Hall Committee would apply for a grant to improve the disabled access/egress at the Village Hall.</p> <p>Cllr Wilcox advised the Parish Council that due to the prohibitive cost of improving the access/egress at the Village Hall, the Village Hall Committee would not be applying for a grant. Cllr Wilcox had advised Cllr Wedderkopp accordingly. Item closed.</p>	
<b>8.4</b>	<p><b>Footpath behind Leachs Field</b> The Clerk explained that Mr Chedzoy had contacted her recently to explain that he is retiring at the end of the 2014 grass cutting season and would not be submitting his invoice for cutting back the hedgerow and grass verge behind Leachs Field.</p> <p>The Parish Clerk was requested to send Mr Chedzoy a retirement card and to thank him accordingly. Ongoing.</p>	C/F
<b>8.5</b>	<p><b>Nailsbourne Roadwork</b> The Clerk advised that she had on several occasions, contacted SCC Highways with regards to the ongoing roadwork in Nailsbourne and what was holding up completion of the work. The reason given for the delay was that a gas main needed to be moved as it was too close to a culvert that was under the highway. Moving the gas main would result in significant cost being incurred. SCC Highways was now looking at another engineering solution and anticipated that the roadwork would be completed in the near future.</p> <p>The Parish Council agreed that as the roadwork had been ongoing for over six months and with no satisfactory solution in place, the Clerk should write to SCC Highways Director accordingly with a copy of letter to Cllr Wedderkopp and Mrs Rebecca Pow (Conservative candidate for UK Parliament election in May 2015). Ongoing.</p>	C/F
<b>8.6</b>	<p><b>Kingston Watercourses</b></p> <p>The Clerk confirmed that SCC Highways were going to clear the drains and repair the gullies along Lodes Lane.</p> <p>The Clerk confirmed that SCC Highways had now received the outcome of the Land Search which identified 50 landowners and that they had contacted them accordingly. Although SCC Highways were planning to jet the culverts under the public highway at the end of September 2014, this work might be delayed if some of the landowners had not cleared their section of the watercourse by then.</p> <p>The Clerk advised that SCC Highways would be willing to meet with it in due course, to discuss the drainage system with the Parish Council.</p> <p>The Parish Council agreed that as the flash flood had occurred on the 7 June 2014 and that the remedial work had still not been completed, the Clerk should write to SCC Highways Director accordingly with a copy of letter to Cllr Wedderkopp and Mrs Rebecca Pow (Conservative candidate for UK Parliament election in May 2015). Ongoing.</p>	C/F

8.7	<p><b>Staplegrave Urban Master Development Plan</b></p> <p>The Clerk advised that TDBC's Planning Policy Manager would be discussing the proposed development and the parameters for its allocation with the Scrutiny and Executive Committee Members, on the 2 and 3 December 2014.</p> <p>Also, SCC has identified a scheme for highway improvements at Cross Keys and Silk Mills roundabouts. The scheme is being submitted to the Local Transport Board in December 2014, with an announcement expected in March 2015.</p> <p>The site's promoters, PM Asset Management at the eastern end and Ptarmigan Land at the western end of the proposed development were in the process of finalising a Framework Masterplan. The Masterplan would be presented to TDBC in the near future and subject to approval, will be consulted upon in early 2015.</p> <p>It was anticipated that an Outline Planning Application would be submitted in summer 2015. Ongoing.</p>	C/F
9.0	<p><b>SCC Update</b></p> <p>The Clerk advised that no update had been received.</p>	
10.0	<p><b>TDBC Update</b></p> <p>Cllr Waymouth advised the Parish Council that TDBC was preparing its 2015/2016 budgets and the subsequent impact on Council Tax.</p>	
11.0	<p><b>TDBC Papers</b></p> <p>Cllr Taylor advised that grant applications for improvement schemes to prevent flooding could be made to TDBC until December 2014, the remedial work had to be completed by March 2015.</p> <p>The Clerk was asked to write to TDBC Chief Executive, Mrs Penny James with regards to the poor quality of TDBC's website, difficulty in retrieving information from it and the significant quantity of out of date information that was on the website.</p>	Clerk
12.0	<p><b>Planning</b></p>	
12.1	<p><b>Applications</b></p>	
12.1.1	<p><b>20/14/0037 Erection of an Oak Framed Conservatory to the South Elevation at Cheddon Down, Church Lane, Kingston St Mary</b></p> <p><b>Resolved:</b> The Parish Council had no objection to the Planning Application.</p>	Clerk
12.1.2	<p><b>20/14/0039 Erection of Single Storey Extension at Meadow Barn, Kingston St Mary</b></p> <p><b>Resolved:</b> The Parish Council objected to the Planning Application for the following reasons:</p> <p>Meadow Barn and the proposed extension of it, is within the designated Area of Outstanding Natural Beauty and the proposed extension is out of alignment with the existing building.</p>	Clerk
12.2	<p><b>Granted</b></p> <p>None.</p>	
13.0	<p><b>Financial Matters</b></p>	
13.1	<p><b>Payments</b></p> <p><b>Payroll Specialists £54.00 (PAYE Real Time July - September 2014 - £45.00 + VAT)</b></p> <p><b>Resolved:</b> The Parish Council agreed to pay the above.</p>	Clerk

13.2	<b>Receipts</b> None.	
13.3	<b>Precept 2015/2016: Review Proposed Income versus Budget</b> The Clerk explained that she had not received information regarding the Local Council Tax Base 2015/2016 from TDBC and therefore, the figures presented to the Parish Council were provisional.  Also as Mr Chedzoy was retiring, quotes were required from other contractors for the 2015 grass cutting season.  Parish Clerk to present final figures for review at next Parish Council meeting.	Clerk  Clerk
14.0	<b>Correspondence</b>  ❖ KSM Parochial Church Council: Thank you note for £500 grant ❖ Mrs Rowney, Cushuish Farm: Thank you note for arranging that a lorry prohibited road sign be erected at Cushuish/Fennington crossroads	
15.0	<b>Items for LinkUp</b>  ❖ Planning Applications ❖ Highway footpaths ❖ Christmas and New Year 2014/2015 Seasonal Good Wishes ❖ Next Parish Council meeting date	Clerk
16.0	<b>Matters for Next Meeting</b>  None.	
17.0	<b>Date of Next Meeting</b>  Monday 8 December 2014 at 7.30PM.  The meeting closed at 9.00PM.	

Signed:

Date:

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