

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD AT THE VILLAGE HALL ON MONDAY 13<sup>TH</sup> JUNE 2016**

| Item Nr    | Item  | Action By |
|------------|---|-----------|
| <b>1.0</b> | <p><b>Attendance and Apologies</b></p> <p>In attendance:<br/>           Cllr R Stokes (Chairman)<br/>           Cllr M Anderson<br/>           Cllr N Bradshaw<br/>           Cllr J Clarke<br/>           Cllr J Marsh<br/>           Cllr K Taylor<br/>           Cllr N Townsend (PC and TDBC Councillor)<br/>           Cllr A Wilcox<br/>           Miss C Roche (Parish Clerk)<br/>           No Member of the Public attended the meeting.</p> <p>Apologies received from:<br/>           Cllr S Farnham<br/>           Cllr C Tucker (TDBC Councillor)<br/>           Cllr D Wedderkopp (SCC Councillor)<br/>           PCSO Wearmouth (Avon and Somerset Police)</p> |           |
| <b>2.0</b> | <p><b>Councillors Declarations of Interest in Any Agenda Item</b></p> <p>None received.</p>   |           |
| <b>3.0</b> | <p><b>Police Update</b></p> <p>The Clerk read out the report that she had received from the Police.</p>   |           |
| <b>4.0</b> | <p><b>SCC Councillor Update</b></p> <p>The Clerk advised that she had not received a report from Cllr Wedderkopp, prior to the meeting.</p>   |           |
| <b>5.0</b> | <p><b>TDBC Councillor Update</b></p> <p>Cllr Townsend confirmed that:</p> <ul style="list-style-type: none"> <li>❖ Library cards can now be used in all Somerset libraries</li> <li>❖ The TDBC website has information regarding grants that are available for local groups</li> <li>❖ There had been a press release regarding car park charge changes</li> <li>❖ The Bishops Lydeard Neighbourhood Plan was available and he passed a copy of the Plan, to Cllr Bradshaw</li> </ul>   |           |
| <b>6.0</b> | <p><b>Approval of Minutes of Previous Meeting dated 9 May 2016</b></p> <p><b>Resolved:</b><br/>           The Minutes were approved and signed as a true record.</p>  |           |
| <b>7.0</b> | <p><b>Matters Arising</b></p>   |           |
| <b>7.1</b> | <p><b>Election of Vice Chairman</b><br/>           Cllr Bradshaw requested that the Clerk reserve a place for her, on the SALC Chairman's course which is taking place on the 28 July 2016.</p>   | Clerk     |
| <b>7.2</b> | <p><b>Queen Elizabeth II - 90th Birthday Celebrations held on the 11 June 2016</b><br/>           The Chairman thanked Cllr Anderson and his team for organising the marvellous Queen Elizabeth II 90<sup>th</sup> Birthday Celebrations which were held over the weekend. Item closed.</p>   |           |

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| 7.3   | <b>Mill Cross Chamber - Damage to Railings and Chamber Walls</b><br>The Clerk advised that SCC Highways were obtaining statutory undertaker information and were anticipating repairing the chamber, in Autumn 2016.  | C/F                |
| 7.4   | <b>Repainting Direction and Fingerpost Signs</b><br>Cllr Stokes confirmed that the Church Lane road sign had been repainted in time for the Queen Elizabeth II 90 <sup>th</sup> Birthday Celebrations. Ongoing.   | C/F                |
| 7.5   | <b>Kingston Watercourses: Maintenance</b><br>The Clerk advised that she had received an update from SCC Highways who confirmed that the culvert coming down Lodes Lane had been cleared of silt and also from the outfall of the culvert, the stream had been de-silted for 10 metres. Also, SCC Flood Water Management Team were still in dialog with a riparian owner regarding the management of the watercourse on his land. Ongoing.   | C/F                |
| 7.6   | <b>Kestercombe Lane Top Surface Dressing</b><br>The Clerk advised that SCC Highways had confirmed that the top surface dressing would be replaced this summer. Ongoing.   | C/F                |
| 7.7   | <b>Stiles</b><br>The Clerk advised that SCC Rights of Way had confirmed that it would pay for one of the two kissing gates to be installed. The Clerk was asked to contact SCC Rights of Way, to let it know who the landowners were that need to be contacted before the new kissing gates are installed. Ongoing.   | Clerk              |
| 7.8   | <b>Community Plan Steering Group Update</b><br>The Parish Council was advised of the following:<br>❖ That 420 surveys had been hand-delivered throughout the parish<br>❖ The surveys would be collected between the 24 June 2016 to 1 July 2016<br>❖ The surveys can be completed online or via completing the form and returning it in the pre-paid envelope<br>❖ A Youth Evening was being held on the 21 June 2016, to seek their views  | C/F                |
| 7.9   | <b>North Taunton Urban Development - Outline Planning Application 34/16/0014</b><br>The Clerk advised that she had submitted the Parish Council's response to the above Planning Application. It was agreed to send a further response following the traffic count survey recently undertaken and additional comments that the Parish Council wished to make. Ongoing.  | Chairman/<br>Clerk |
| 8.0   | <b>Planning</b>   |                    |
| 8.1   | <b>Applications</b>   |                    |
| 8.1.1 | <b>20/16/0023 Erection of Single Storey Rear Extension at The Old Stables, Tainfield Park, Nailsbourne</b><br><b>Resolved:</b><br>The Parish Council had no objection to the above Planning Application.  |                    |
| 8.1.2 | <b>20/16/0024 Notification to Fell One Eucalyptus Tree within Kingston St Mary Conservation Area at Camlins Orchard, Church Lane, Kingston St Mary</b><br><b>Resolved:</b><br>The Parish Council had no objection to the above Planning Application.  |                    |
| 8.2   | <b>Granted</b><br>❖ 20/16/0010 Erection of a Single Storey Rear Extension at Kanab Cottage, 3 Kingston Court, Kingston St Mary<br>❖ 20/16/0012 Erection of Additional Stable Block with Formation of Associated New Courtyard, Retaining Wall and Entrance to Cutley House, Yarford Road, Kingston St Mary<br>❖ 20/16/0014 Erection of Detached Garage to Front Garden, Removal of Existing Garage Door, Infill with Wall and Installation of a Double-glazed Window Unit at 2 Sawyers Leigh, Kingston St Mary<br>❖ 20/16/0015 Notification to Fell One Broadleaf Deciduous Tree within Kingston St Mary Conservation Area on Land Adjacent to The Old School House, Kingston St Mary |                    |

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| 8.2<br>cont. | <p><b>Granted</b></p> <ul style="list-style-type: none"> <li>❖ 20/16/0016 Internal and External Alterations to Cutley House, Yarford Road, Kingston St Mary</li> <li>❖ 20/16/0021 Notification to Carry Out Management Work to One Birch Tree within Kingston St Mary Conservation Area at the Warren, 5 The Conies, Kingston St Mary</li> </ul> <p>The Parish Council noted the above.</p>   |       |
| 9.0          | <p><b>Financial Matters</b></p>   |       |
| 9.1          | <p><b>Payments</b></p> <ul style="list-style-type: none"> <li>❖ Mr Marcus Anderson £21.00 (Temporary Event Licence for Queen Elizabeth 90<sup>th</sup> Birthday Party)</li> <li>❖ Mrs Annie Trolley £44.63 (Queen Elizabeth 90<sup>th</sup> Birthday Party - programme printing and wood for royal cut out)</li> <li>❖ Pork U Pyne £410.00 (Hog Roast for Queen Elizabeth 90<sup>th</sup> Birthday Party)</li> <li>❖ HMRC £151.77 (Parish Clerk Income Tax April - June 2016)</li> <li>❖ Parish Clerk Expenses £101.57 (April - June 2016)</li> <li>❖ Jack Councill £251.00 (Queen Elizabeth 90<sup>th</sup> Birthday Party Footpath Vegetation Clearance - Leachs Field)</li> <li>❖ Mr J Warman £50.00 (Village Green Circular Seat around Oak Tree repair)</li> </ul> <p><b>Resolved:</b><br/>The Parish Council agreed to make the above payments.</p> | Clerk |
| 9.2          | <p><b>Revised Budget 2016-2017: Review</b></p> <p>The Parish Councillors and Clerk reviewed the revised budget 2016/2017 and agreed that it would be reviewed again, in September 2016.</p>   | Clerk |
| 9.3          | <p><b>Parish Clerk Salary Review Effective 1 April 2016</b></p> <p><b>Resolved:</b><br/>It was agreed to award the Clerk a backdated 1% salary increase, in accordance with National Association of Local Councils guidelines. The salary review letters were duly signed by the Chairman and Vice-Chairman. Item closed.</p>   |       |
| 10.0         | <p><b>Correspondence</b></p> <p>The Clerk advised that the following correspondence had been received:</p> <ul style="list-style-type: none"> <li>❖ SCC Highways: Temporary Closure of Buncombe Hill and Kingston Road</li> <li>❖ SCC Highways: Temporary Closure of Yarford Road</li> <li>❖ Somerset Waste Partnership: May 2016 Briefing</li> <li>❖ SCC Highways: Environmental Information Sheet 2016</li> <li>❖ SCC Road Safety Team: Route 60+</li> <li>❖ TDBC: Certificate of Lawful Use in Breach of an agricultural Tie Planning Condition at Dalsyn, Park Lane, Kingston St Mary</li> <li>❖ Member of the Public: Barking Dog</li> </ul>   |       |
| 11.0         | <p><b>Matters for Next Meeting</b></p> <p>No matters were requested.</p>  |       |
| 12.0         | <p><b>Items for LinkUp</b></p> <ul style="list-style-type: none"> <li>❖ Planning Applications</li> <li>❖ Staplegrove Development</li> <li>❖ Queen's 90<sup>th</sup> Birthday Celebration</li> <li>❖ Funding</li> <li>❖ Route 60+</li> <li>❖ Barking Dogs</li> <li>❖ Date of next Parish Council meeting</li> </ul>  |       |

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| 13.0 | <b>Date of Next Meeting</b><br>Monday 18 July 2016 at 7.30PM.<br>The meeting closed at 9.00PM. |  |
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Signed:

Date:

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