

**KINGSTON ST MARY PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD AT THE VILLAGE HALL ON MONDAY 9<sup>TH</sup> JUNE 2014**

Item Nr	Item	Action By
1.0	<p><b>Attendance and Apologies</b></p> <p>In attendance:            Cllr N Townsend (Chairman)            Cllr I Barrie            Cllr J Clarke            Cllr C Miles            Cllr K Taylor            Cllr A Wilcox            Miss C Roche (Parish Clerk)            Cllr B Nottrodt (TDBC Councillor)            Cllr E Waymouth (TDBC Councillor)            Four Members of the Public attended the meeting</p> <p>Apologies received from:            Cllr R Stokes            Cllr M Anderson            Cllr S Phillips            Cllr D Wedderkopp (SCC Councillor)</p>	
2.0	<p><b>Declarations of Interest in Any Agenda Item</b></p> <p>Cllr Taylor - item 13.1 (Planning Application 20/14/0022).</p>	
3.0	<p><b>Items from Members of the Public</b></p>	
3.1	<p><b>Lodes Lane - Blocked Drains and Damaged Gullies, and Flash Flood on 7 June 2014</b></p> <p>A Member of the Public explained that her husband regularly cleared out drains in Lodes Lane during the recent winter months. Drains were blocked with mud which prevented water flowing away down into the drainage system. Also, the edges of the gullies in Lodes Lane had been damaged by lorries driving along the lane and water was therefore, not flowing away as it should. The Clerk was asked to contact SCC Highways to ensure that the drains were cleared and the gullies were repaired.</p> <p>The flash flood that occurred on the 7 June 2014, at approximately 2.00AM was discussed. Approximately 15mm of rainwater had fallen in 20 minutes. Mud and water then flowed down Buncombe Hill and Lodes Lane, under Alpha Cottages and onto the public highway between The Swan and The Old Bakery. SCC emergency team had responded quickly and had cleared the highway of mud and water. Cllr Barrie advised that subsequent to the flash flood, a villager had lodged a complaint with the Environment Ombudsman regarding the lack of maintenance of the drainage system undertaken historically by SCC Highways. The Clerk was requested to investigate the Environment Ombudsman process.</p> <p>Cllr Clarke and the Clerk brought the Parish Council up to date with the site visit that had taken place between Cllrs Stokes and Clarke, the Clerk and SCC Highways on the 22 May 2014, to discuss the maintenance of Mill Stream and Kingston Stream, and the drainage/culvert system in the vicinity of Alpha Cottages and The Swan. The site visit identified that a structure had washed away where Kingston Stream and Mill Stream split above Westhay, and that sediment had built up in the streams and in the drainage/culvert system where water flowed through the village and towards Mill Cross chamber. SCC Highways had agreed to undertake a Land Registry search to identify the respective riparian owners and would be writing to them accordingly. Also, SCC Highways will be jetting the culverts under the public highway in due course.</p>	<p>Clerk</p> <p>Clerk</p>
	<p>The Clerk was requested to arrange another meeting with SCC Highways regarding the Kingston Stream and Mill Stream, the drainage system and culverts in the village.</p>	<p>Clerk</p>

3.2	<p><b>Kingston Road - Highway Flooding</b> Mr Barnes requested that the Parish Council provide a 'broader voice' with SCC Highways regarding the flooding on Kingston Road public highway, after periods of significant rainfall. Cllr Townsend explained that the Parish Council had been in regular contact with SCC Highways regarding this matter. The Clerk read out a recent e-mail from SCC Highways who confirmed that it had undertaken maintenance along Kingston Road public highway and was contacting riparian owners, to request they clear the drainage system on their land. Both Cllr Townsend and the Clerk advised Mr Barnes that the Parish Council could think of nothing further they could do to assist him with regards to the issue. Mr Barnes was asked if there was anything more that he wanted the Parish Council to do, but he said no. Item closed.</p>	
4.0	<p><b>Police</b> The Clerk advised that no update had been received.</p>	
5.0	<p><b>Approval of Minutes of Previous Meetings dated 12 May 2014</b></p> <p><b>Resolved:</b> The Minutes were approved and signed as a true record.</p>	
6.0	<p><b>Matters Arising</b></p>	
6.1	<p><b>Staplegrove Master Plan</b> The Clerk advised that a meeting had been requested with Mr Tim Burton (TDBC Director of Planning), to discuss the proposed development. Ongoing.</p>	C/F
6.2	<p><b>Yarford Flooding</b> The Clerk advised that SCC Highways had written to her, to explain that the thrash screen that had been ordered did not fit correctly and a new one was being manufactured. It would be installed in the future. Ongoing.</p>	C/F
6.3	<p><b>Kestercombe Lane Top Surface Dressing</b> The Clerk advised that SCC Highways had arranged for a survey of the road surface to be undertaken and would be arranging for any remedial work, as part of the 2014/2015 annual maintenance programme. Ongoing.</p>	C/F
6.4	<p><b>Parish Council and Playing Field Insurance</b> The Clerk advised that the insurance policies had been merged and a single policy was now in place. Item closed.</p>	
6.5	<p><b>Playing Field Accounts</b> The Clerk confirmed that the Playing Field Treasurer had agreed to align the Playing Field accounts with that of the Parish Council (1 April - 31 March). Item closed.</p>	
6.6	<p><b>Footpath behind Leachs Field</b> The Clerk confirmed that she had contacted TDBC regarding who was responsible for maintaining the footpath, grass verge and hedgerow. TDBC had confirmed that this was the Parish Council's responsibility. The Clerk advised that she had no record of the Parish Council adopting the footpath, grass verge and hedgerow after Leachs Field was built. Cllrs Wilcox explained that the footpath was becoming impassable for those wishing to access/egress the Playing Field via the footpath due to the overgrown hedgerow. The Clerk was requested to contact TDBC Legal Department with regards to ownership of the footpath, grass verge and hedgerow as properties in Leachs Field were owned by TDBC.</p>	Clerk
6.6	<p><b>Resolved:</b> The Parish Council agreed to instruct Mr Chedzoy to cut back the hedgerow, in order to make the footpath passable and to invoice the Parish Council accordingly.</p>	Clerk
6.7	<p><b>SID Installation</b> Cllr Wedderkopp had looked into this on behalf of the Parish Council. The Parish Council could either take over the administration of the installation or the present arrangement whereby SCC Highway administered it on behalf of the Parish Council would continue. The Parish Council agreed to continue with the present arrangement. The Clerk was asked to contact SCC Highways accordingly.</p>	Clerk

7.0	<p><b>SCC Update</b></p> <p>The Clerk advised that no report had been received.</p>	
8.0	<p><b>TDBC Update</b></p> <p>Cllr Nottrodt advised that the Staplegrove Master Plan would be coming forward to 2018/2019. Concern was expressed regarding lack of a link road and the speed at which the proposed development was being brought forward.</p>	
9.0	<p><b>TDBC Papers</b></p> <p>Cllr Barrie advised that:</p> <ul style="list-style-type: none"> <li>❖ 567 houses were completed in 2013/2014, 663 houses were presently under construction and there were 4,500 plots with Planning Permission granted</li> <li>❖ The Citizens Advice Bureau had moved to Magdalene Street</li> <li>❖ Gypsy and traveller sites were still required</li> </ul>	
10.0	<p><b>Kingston St Mary Playing Field</b></p> <p>The Clerk advised that Cllrs Stokes and Clarke had signed the Transfer Deed, on behalf of the Parish Council. Cllrs Townsend and Wilcox would be contacted in near future, to sign the Transfer Deed on behalf of the Playing Field Trustees.</p>	C/F
11.0	<p><b>Kingston Watercourses</b></p> <p>Refer to item 3.1 of these Minutes.</p>	
12.0	<p><b>Kingston St Mary Primary School: Car Park Access/Egress Arrangements</b></p> <p>The Clerk advised that the meeting with the Head Teacher regarding the car park being locked outside of School hours would be taking place on the 23 June 2014. Cllrs Stokes and Townsend attending on behalf of the Parish Council.</p>	C/F
13.0	<p><b>Planning</b></p>	
13.1	<p><b>Applications</b></p>	
13.1.1	<p><b>20/14/0020 Two Storey and Single Storey Extensions to Dwelling and Erection of Ancillary Building at Ridgeway, Parsonage Lane, Kingston St Mary</b></p> <p><b>Resolved:</b> The Parish Council strongly supports this Planning Application.</p>	Clerk
13.1.2	<p><b>20/14/0019 Erection of Two Bay Oak Framed Garage at Meadow Barn, Kingston St Mary</b></p> <p><b>Resolved:</b> The Parish Council had no objection to the Planning Application.</p>	Clerk
13.1.3	<p><b>20/14/0022 Change of Use of Part of Paddock to Residential with Formation of Access and Parking Area at Millcot, Kingston St Mary</b></p> <p><b>Resolved:</b> The Parish Council objected to this Planning Application for the following reasons:</p> <ul style="list-style-type: none"> <li>❖ Highway safety is compromised</li> <li>❖ There is no visibility splay at the Pinch Point, so that traffic driving from the Kingston St Mary direction towards Mill Cross cannot be seen</li> <li>❖ Spring line - there is no drainage adjacent to this part of the Pinch Point, namely Hobbs Lane, Mr Martin Mann's field entrance and the driveway to Mill Cross Cottages (individually known as Highfield, Wisteria Cottage, Millcot and Verbena Cottage)</li> </ul>	Clerk
13.2	<p><b>Granted</b></p> <ul style="list-style-type: none"> <li>❖ 20/14/0006 Removal of Conservatory and Erection of a Single Storey Extension to the Rear of 1 The Conies, Kingston St Mary (Amended Scheme 20/13/0043) (Town and Country Planning Act 1990)</li> <li>❖ 20/14/0007 Removal of Conservatory and Erection of a Single Storey Extension to the Rear of 1 The Conies, Kingston St Mary (Amended Scheme 20/13/0044) (Planning Listed Buildings and Conservation Areas Act 1990)</li> <li>❖ 20/14/0014/T Notification to Remove One Monterey Cypress Tree within Kingston St Mary Conservation Area at Winpenny, Kingston St Mary</li> </ul>	

13.2 cont.	<ul style="list-style-type: none"> <li>❖ 20/14/0018 Notification to Fell One Eucalyptus Tree within Kingston St Mary Conservation Area at Mallows, Kingston St Mary</li> </ul> <p>The Parish Council noted the above.</p>	
13.3	<p><b>Withdrawn</b> 20/14/0012 Installation of 50KW Photovoltaic Array with Associated Works at Nailsbourne Farm, Nailsbourne, Kingston St Mary (Retention of Works Already Undertaken) (Amended Scheme to 20/12/0012)</p> <p>The Parish Council noted the above.</p>	
14.0	<p><b>Financial</b></p>	
14.1	<p><b>Receipts</b> None received.</p>	
14.2	<p><b>Payments</b> Mr R Latham £105.00 (Internal Audit 2013/2014) Resolved: The Parish Council agreed to pay the above.</p>	Clerk
15.0	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>❖ SCC: Environmental Maintenance Information 2014</li> <li>❖ SCC: Bus Service Nr 23 - Withdrawal of Saturday Service</li> </ul> <p>The Parish Council noted the above.</p> <ul style="list-style-type: none"> <li>❖ SALC: Quantock Hills AONB Partnership - Funding Reduction for Four AONBs from £45,000 to £5,000. The Parish Council agreed to write to SCC regarding its concerns over the significant reduction in funding for the AONBs</li> <li>❖ The Clerk was requested to report the overgrown visibility splay at The Pines, at the top of Buncombe Hill to SCC Highways</li> <li>❖ Defibrillator - Cllr Waymouth advised that the defibrillator will be located at the entrance to The Grange</li> </ul>	Clerk  Clerk
16.0	<p><b>Items for LinkUp</b></p> <ul style="list-style-type: none"> <li>❖ Planning Applications</li> <li>❖ Withdrawal of Saturday Nr 23 bus service</li> <li>❖ Flash flooding incident - ongoing discussion with SCC Highways</li> <li>❖ Date of next Parish Council meeting</li> </ul>	
17.0	<p><b>Matters for Next Meeting</b></p> <p>Woodland Trust - The Spinney</p>	
18.0	<p><b>Date of Next Meeting</b></p> <p>Monday 21 July 2014 at 7.30PM.</p> <p>The meeting closed at 9.25PM.</p>	

Signed: ..... Date: .....