

KINGSTON ST MARY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
HELD AT THE VILLAGE HALL ON MONDAY 8TH FEBRUARY 2016

| Item Nr | Item | Action By |
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| 1.0 | <p>Attendance and Apologies</p> <p>In attendance: Cllr R Stokes (Chairman) Cllr N Bradshaw Cllr J Clarke Cllr S Farnham Cllr J Marsh Cllr N Townsend (PC and TDBC Councillor) Cllr K Taylor Cllr A Wilcox Miss C Roche (Parish Clerk) Cllr D Wedderkopp (SCC Councillor)</p> <p>Three Members of the Public attended the meeting</p> <p>Apologies received from: Cllr M Anderson Cllr C Tucker (TDBC Councillor)</p> | |
| 2.0 | <p>Councillors Declarations of Interest in Any Agenda Item</p> <p>Cllr Farnham - item 11.1.1.</p> | |
| 3.0 | <p>Items from Members of the Public</p> <p>None received.</p> | |
| 4.0 | <p>Police Update</p> <p>The Clerk confirmed that she had not received a report from the Police or a response to her letter that she had sent to the Avon and Somerset Police Commissioner. Ongoing.</p> | C/F |
| 5.0 | <p>SCC Councillor Update</p> <p>Cllr Wedderkopp advised that he would not be voting on the Staplegrove Urban Development Planning Application when it comes before the Planning Committee, in late 2016. Instead, he would be speaking as a Member of the Public during the Planning Committee Meeting.</p> | |
| 6.0 | <p>TDBC Councillor Update</p> <p>Cllr Townsend confirmed that TDBC Planning Department had not yet received the Staplegrove Urban Development Planning Application and that he would be attending the ROSAG meeting that was being held in the near future.</p> | |
| 7.0 | <p>TDBC Papers</p> <p>Cllr Marsh advised that:</p> <ul style="list-style-type: none"> ❖ Further Site Allocations and Development Management Plan Hearing would be taking place on the 30 and 31 March 2016, 1 April 2016 and 5 April 2016 ❖ TDBC is consulting on its Strategic Housing Framework | |

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| 8.0 | <p>Bonfires</p> <p>Cllr Bradshaw explained to the Parish Council that some villagers had inquired whether there was a local regulation in place stipulating when bonfires could be lit, as recently the smoke from some bonfires was a nuisance. The Chairman advised that there was no local regulation in place and if smoke from a bonfire was causing a nuisance, then TDBC Public Health Department should be contacted accordingly. Item closed.</p> | |
| 9.0 | <p>Approval of Minutes of Previous Meeting dated 11 January 2016</p> <p>Resolved: The Minutes were approved and signed as a true record.</p> | |
| 10.0 | <p>Matters Arising</p> | |
| 10.1 | <p>Queen Elizabeth II - 90th Birthday Celebrations on the 11 June 2016</p> <p>At the December 2015 meeting, Cllr Anderson advised that various ideas were discussed with those organising the event including a fete and a raffle, ice cream stall, Barn Dance with a band, hog roast and bar. The marquee for the dance had been donated for free. Cllr Anderson also requested that the event except for the bar, should be free of charge for the villagers.</p> <p>The Parish Council had unanimously agreed to support the event with funding up to £1500.</p> <p>The Clerk had also suggested that all invoices for the event should be sent to her, for payment to be made. Ongoing.</p> | Cllr Anderson |
| 10.2 | <p>Mill Cross Chamber - Damage to Railings and Chamber Walls</p> <p>The Clerk advised that SCC Highways had yet to remove the railings. A grid which could be opened would be installed and the chamber walls rebuilt. Ongoing.</p> | C/F |
| 10.3 | <p>Kingston St Mary Playing Field: Section 106 Money</p> <p>Cllr Anderson confirmed that the Playing Field Committee of 19 November 2015 had been cancelled and that the meeting had been rescheduled for the 30 January 2016. Ongoing.</p> | Cllr Anderson |
| 10.4 | <p>Neighbourhood Plan/Community Led Plan</p> <p>Cllrs Bradshaw and Farnham advised that the Community Plan Steering Group had met to brain storm ideas regarding both plans and were being supported in the process by the Community Council for Somerset. Further meetings were taking place with a view to a Public Meeting being held on 23 March 2016. An application for a grant to cover the cost was being made to National Lottery Awards For All which the Clerk would submit. Ongoing.</p> | Cllr Bradshaw, Marsh and Farnham |
| 10.5 | <p>Repainting Direction and Fingerpost Signs</p> <p>Cllr Stokes confirmed that he had contacted the tradesman, who was making arrangements to repaint some of the direction and finger post signs in the parish. Ongoing.</p> | C/F |
| 10.6 | <p>Kingston Watercourses: Maintenance</p> <p>The Clerk advised that she had now received a response to the letter she had written to Mrs Michelle Cusack (SCC Highways Director) regarding the watercourses maintenance. The response was comprehensive and advised that SCC Highways were still trying to resolve issues with riparian owners and maintenance was being undertaken. Ongoing.</p> <p>The Clerk advised that she would be making three copies of the watercourses map, in the near future. Ongoing.</p> <p>The Chairman suggested that the Publican of the The Swan be approached, to ascertain if he knew who owned the wall in the vicinity of Alpha Cottages and The Swan public house which was causing concern. Thereafter, the Clerk would contact the owner accordingly.</p> | C/F Clerk Clerk |

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| 10.7 | <p>Purchase of New Parish Notice Board on the Grass Verge near the Primary School The Chairman thanked Cllr Wilcox for his assistance in dealing with the installation of the new notice board in the vicinity of the Primary School. Item closed.</p> | |
| 10.8 | <p>Kestercombe Lane Top Surface Dressing The Clerk advised that SCC Highways had confirmed that the top surface dressing would be replaced this summer and that the potholes would be backfilled beforehand. Ongoing.</p> | C/F |
| 10.9 | <p>Parsonage Lane - Collapsed Culvert The Parish Council were advised that the repair had been completed during which it transpired that the culvert had not collapsed. Item closed.</p> | |
| 11.0 | <p>Planning</p> | |
| 11.1 | <p>Applications</p> | |
| 11.1.1 | <p>20/16/0001 Erection of Rear Extension, Erection of Front Porch, Alteration to Windows at 6 Sawyers Leigh, Kingston St Mary Before this Planning Application was discussed, Cllr Farnham left the meeting (8.30PM), as she was the Applicant for this Planning Application. Resolved: The Parish Council had no objection to this Planning Application.</p> | Clerk |
| 11.1.2 | <p>20/16/0004 Variation of Condition Nr 3 (To Enable the Annexe to be Used for Short Term Holiday Let) of Application 20/14/0036 at Little Fulford, Kingston St Mary Before this Planning Application was discussed, Cllr Farnham re-joined the meeting (8.35PM). Resolved: The Parish Council had no objection to this Planning Application.</p> | Clerk |
| 11.1.3 | <p>20/16/0005T Notification to Fell Three Birch Trees and Two Rowans within Kingston St Mary Conservation Area at St Mary's Church, Kingston St Mary Resolved: The Parish Council had no objection to this Planning Application.</p> | Clerk |
| 11.1.4 | <p>20/16/0006 Erection of a Single Storey Extension to the North Elevation of 5 Alpha Cottages, Kingston St Mary The Members of the Public who was the Applicant, explained to the Parish Council that the single storey extension was required for family reasons. Resolved: The Parish Council had no objection to this Planning Application.</p> | Clerk |
| 11.2 | <p>Granted ❖ 20/15/0028 Erection of Porch on the South (Front) Elevation at 2 Tainfield Cottages, Nailsbourne Road, Nailsbourne, Kingston St Mary ❖ 20/15/0031 Erection of Agricultural Workers Dwelling at Sweeters Pocket, Fitzroy Lane, Kingston St Mary The Parish Council noted the above.</p> | |
| 12.0 | <p>Financial</p> | |
| 12.1 | <p>Payments ❖ Notice-It Ltd £1210.00 (Manufacture & Installation of Notice Board near Primary School) Resolved: The Parish Council agreed to make this payment.</p> | Clerk |
| 12.2 | <p>Receipts None received.</p> | |

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| 13.0 | <p>Correspondence</p> <p>None received.</p> | |
| 14.0 | <p>Matters for Next Meeting</p> <ul style="list-style-type: none"> ❖ Annual Parish Meeting | |
| 15.0 | <p>Items for LinkUp</p> <ul style="list-style-type: none"> ❖ Planning Applications ❖ Parish Council: applications for small grants ❖ Bonfires ❖ Date of next Parish Council meeting | |
| 16.0 | <p>Date of Next Meeting</p> <p>Monday 14 March 2016 at 7.30PM.</p> <p>The meeting closed at 9.00PM.</p> | |

Signed: _____

Date: _____