

NOTICE OF MEETING

There will be a Parish Council Meeting which is to be held in the
Village Hall, Kingston St Mary on Monday 8 May 2017

AGENDA

- 1 Election of Chairman and Declaration of Acceptance of Office**
- 2 Attendance and Apologies**
- 3 Councillor's Declarations of Interest** in any Agenda item
- 4 Election of Vice Chairman**
- 5 Police:** Update

- 6 Election of Committee Members and Representatives**
 - 6.1 Planning Advisory Group
 - 6.2 Village Hall
 - 6.3 Link Up
 - 6.4 KSM Playing Field Management Committee Representative
 - 6.5 SALC
- 7 Members Responsible for Committee Papers and Other** - To agree responsibilities for the following posts:
 - 7.1 Education
 - 7.2 Quantocks
 - 7.3 Finance/Member Auditor
- 8 Members of the Public with Responsibilities** - To ascertain whether the current members of the public agree to hold responsibilities for:
 - 8.1 Footpaths and Rights of Way
 - 8.2 Tree Warden
 - 8.3 Internal Auditor

- 9 SCC Councillor:** Update by Cllr Wedderkopp
- 10 TDBC Councillor:** Update by Cllr Townsend
- 11 Approval of Minutes of Previous Meeting** dated 10 April 2017
- 12 Matters Arising:** Update by Parish Clerk
- 13 Planning**
 - 13.1 Applications: None
 - 13.2 Granted: 20/17/0006 Internal Alterations at Hollydene, Kingston Road, Kingston St Mary

- 14 Standing Orders and Procedures** - Review
 - 14.1 Standing Orders 11 May 2015
 - 14.2 Internal Audit Procedure 11 May 2015
 - 14.3 Model Publication Scheme 11 May 2015

- 15 Financial Matters**
 - 15.1 Internal Audit Report as at 31 March 2017: Cllr Anderson
 - 15.2 Internal Audit Review 2017 - Review
 - 15.3 Review Annual Governance Statement 2016/2017
 - 15.4 Consider Accounting Statement 2016/2017
 - 15.5 Resolution to Approve Annual Governance Statement 2016/2017 (Annual Return - Section 1)
 - 15.6 Resolution to Approve Accounting Statement 2016/2017 (Annual Return - Section 2)
 - 15.7 Financial Regulations 11 May 2015 - Review
 - 15.8 Financial Risk Assessment 2017 - Review
 - 15.9 Payments:
 - ❖ Zurich Municipal £809.88 (Annual Insurance 2017/2018)
 - ❖ Payroll Specialists £216.00 (PAYE Real Time 2017/2018 £180.00 + VAT)
 - ❖ Mr Tim Davison £105.00 (Internal Audit 2016/2017)
 - ❖ Somerset County Council £186.50 (Replacement Stile with Kissing Gate on Footpath T15/42)
 - 15.10 Receipts: HMRC VAT Refund 2016/2017 £36.00, TDBC Precept 2017/2018 £8061.00

- 16 Correspondence**
- 17 Matters for Next Meeting**
- 18 LinkUp**
- 19 Date of Next Meeting:** Monday 12 June 2017

Miss Caroline Roche

1 May 2017

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING